



**INFRASTRUCTURE  
SERVICES**  
*Staff Report*

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REPORT NO: IS-2024-21

TO: Council

SUBMITTED BY: Jeff Molenhuis, P. Eng., Director of Infrastructure Services

PREPARED BY: Joey Shearer, C. Tech., Engineering Technologist

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: 2024-07-29

SUBJECT: **Annual Hot Mix Asphalt Program – Award of Contract**

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RECOMMENDATION:

**THAT RFT 2024-21 be awarded to Steed and Evans Limited of St. Jacob's, Ontario for the Annual Hot Mix Asphalt Program, as per their bid submission dated July 18, 2024, in the amount of \$ 205,821.00, plus HST.**

SUMMARY:

This report outlines the tender processes, funding sources and recommends award of tender to the successful contractor for the repair and replacement of hot mix asphalt surfaces for the Township's Hot Mix Asphalt Program

BACKGROUND:

The Hot Mix Asphalt Paving Program is established through the 10-year Capital Forecast, and generally based upon existing road conditions.

The 2024 Hot Mix Asphalt Program anticipated primarily the removal of existing asphalt and placement of hot mix paving on the following road section:

- Alderview Drive (New Dundee)
- Bechtel Avenue (New Dundee)
- Main Street (New Dundee)

Also included in this year’s contract is a small portion of concrete curb and gutter, and sidewalk repairs to facilitate asphalt placement.

**REPORT:**

On June 27, 2024, the tender document was made available online through the Township’s e-bidding site. There was a total of ten (10) plan takers, with a total of seven (7) bids received at time of closing on July 18, 2024.

The lowest compliant bid was from Steed and Evans Limited of St. Jacob’s ON at a cost of \$205,821.00, plus HST. Steed and Evans have provided the appropriate bid bond documentation and meets the Township’s Health and Safety requirements Steed and Evans were the second lowest overall bid received. The lowest bid received was considered non-compliant, as they were unable to provide the necessary Contractor Health and Safety Questionnaire. This questionnaire was added to our tendering process due to the recent decisions under the Ontario Health and Safety Act related to obligations and definitions determined with the ruling, as a constructor, owner or employer. The Townships new process seeks to ensure that the Township will not be deemed the employer under the definitions of the Act, and similar to bonding, was identified as a requirement for a fully compliant bid.

Results of the bids received are summarized below:

Bidder	Location	Bid Amount
<del>Armstrong Paving and Materials Group Ltd.</del>	<del>St. Mary’s, ON</del>	<del>-\$170,967.58*</del>
Steed and Evans Limited	St. Jacobs, ON	\$ 205,821.00
GIP Paving Inc.	Petersburg, ON	\$ 206,300.00
Brantco Construction	Cambridge, ON	\$ 211,246.10
Dufferin Construction Company	London, ON	\$ 235,512.00
COX Construction Limited	Guelph, ON	\$ 275,229.29
Capital Paving Inc.	Guelph, ON	\$ 312,000.00
<b>AVERAGE BID</b>		<b>\$ 231,010.85</b>

- \*Disqualified due to non-compliant bid.

The above figures do not include HST. The bids include a \$20,000 contingency allowance for any unforeseen expenses encountered during construction.

Geotechnical services and materials testing will be carried out by MTE Consultants Inc. Any costs associated with geotechnical services and testing are not included in the above figures.

The construction schedule for this work is anticipated to be completed between August and October 2024 and is subject to the contractor's schedule.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

We have a prosperous community through maintaining our infrastructure. We are an engaged community through communicating municipal matters.

FINANCIAL CONSIDERATIONS:

The combined budget for this project is \$234,015 which consists of \$179,400 from the 2024 budget as well as \$54,615 Capital Carry Forward from the 2023 Hot Mix Program.

<b>Funding Source</b>	<b>Amount</b>
General Asset Management	\$ 179,400
2023 Capital Carry Forward (2023 Hot Mix Program)	\$ 54,615
<b>Total Budget</b>	<b>\$ 234,015</b>

The current tender amount of \$205,821.00 is within the budget for this program.

ATTACHMENTS:

Figure 1 – Project Locations