

Council Meeting Minutes

Council Meeting

Date: May 27, 2024, 7:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Community Services, C. Catania
Director of Corporate Services/CFO, G. Clark
Director of Infrastructure Services, J. Molenhuis
Director of Development Services, H. O'Krafka
Manager of Legislative Services / Municipal Clerk, J. Bunn
Interim Deputy Treasurer, D. Elliott
Supervisor of IT, K. Jeffreys
Manager of Communications and Strategic Initiatives, D. Kell
Manager of Community Services, M. Okrafka
Supervisor of Legislative Services / Deputy Clerk, K. Bos
Curator, S. Gropp
Museum Assistant, T. Hynes

1. CALL TO ORDER

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT the Regular Council Meeting held on May 27, 2024 be called to order at 6:04 p.m.

Motion Carried Unanimously, By All Members Present

2. CLOSED SESSION

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT a Closed Meeting of Council be held on May 27, 2024, at 6:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (b) and (d) of the Municipal Act, 2001, to consider the following:

1. Human Resources Matter - Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (d) labour relations or employee negotiations.

Motion Carried Unanimously, By All Members Present

3. RECONVENE INTO OPEN SESSION

Council will reconvene in Open Session at approximately 7:00 p.m. and continue with the Agenda as presented.

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT Council reconvenes in Open Session at 7:14 p.m.

Motion Carried Unanimously

Mayor N. Salonen reflected on the following:

Wilmot ACES Swimmer, Amiera Black, Receives Gold and Silver at the Special Olympics

4. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor H. Sidhu read the Territorial Land Acknowledgment.

5. ADDITIONS TO THE AGENDA

We have the following additions to the agenda:

- Item 9.1 - Delegation regarding Item 12.7
 - Kris Sangers
- Item 9.2 - Delegation regarding Item 14.2

- Stewart Snyder
- Item 9.3 – Delegation regarding Item 14.4
- Barry Wolfe

6. **ADOPTION OF THE AGENDA**

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT the Agenda as presented for May 27, 2024 be adopted, as amended.

Motion Carried Unanimously

7. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

Councillor S. Martin declared a conflict of interest with Item 12.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants in relation to Group 10 New Hamburg Firebirds.

Mayor N. Salonen declared a conflict of interest with Item 12.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants in relation to Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries.

8. **MINUTES OF PREVIOUS MEETING**

Moved by: Councillor S. Martin

Seconded by: Councillor H. Sidhu

THAT the Minutes of the May 6, 2024 Regular Council Meeting be adopted as presented.

Motion Carried Unanimously

9. **DELEGATIONS**

9.1 Agenda Item 12.7 IS-2024-15 - Oxford Waterloo Road Bridge 37/B-OXF

9.1.1 Kris Sangers

9.2 Agenda Item 14.2 Mayor N. Salonen Regarding the Implementation of a Site Alteration By-law

9.2.1 Stewart Snyder

9.3 Agenda Item 14.4 Notice of Motion Mayor N. Salonen Regarding the Strategic Plan

9.3.1 Barry Wolfe

10. CORRESPONDENCE

There were no correspondence listed on the Agenda.

11. CONSENT AGENDA

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Martin

THAT Consent Agenda Item 11.1 be approved.

Motion Carried Unanimously

11.1 CS-2024-13 - Award of RFP 2024-03 Consulting Services for Arts and Culture Masterplan

THAT Report CS-2024-13, Award of RFP 2024-03 Consulting Services for Arts and Culture Masterplan be received for information.

12. REPORTS

12.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants

This item was deferred from the May 6, 2024 Council Meeting.

The main motion, as amended was moved by Councillor S. Cressman and seconded by Councillor H. Sidhu at the April 22, 2024 Council Meeting.

Mayor N. Salonen declared a conflict of interest on this item with Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries.

Councillor S. Martin declared a conflict of interest on this item with Group 10 New Hamburg Firebirds.

This item was deferred from the May 6, 2024 Council Meeting.

The main motion, as amended was moved by Councillor S. Cressman and seconded by Councillor H. Sidhu THAT Report COR-2024-21 be received, and THAT the proposed 2024 Community Grants Program grants listed in Appendix A be approved for payment, save and except for Group 2 Wilmot Agricultural Society, Group 5 WODSS Bursaries and Group 10 New Hamburg Firebirds; AND THAT Group 20 Wilmot Girls Hockey Association funding request in the amount of \$2500.00 be approved.

Director of Community Services, C. Catania presented the report.

Council asked and received answers from staff regarding the following:

- Potential changes to the Community Grants Program for 2025;
- The potential to redistribute funds for the 2024 Community Grants Program; and
- The Wilmot Family Resource Centre request for funds for an Indigenous worker to assist Wilmot Township;
- The potential to have recipients report back on spending as a part of the changes to the Community Grants Program for 2025.

An amendment was brought forward by Councillor H. Sidhu, seconded by Councillor K. Wilkinson THAT Group 18 Optimist Club of Mannheim funding in the amount of \$2500.00 be approved. The amendment carried unanimously.

An amendment was brought forward by Councillor K. Wilkinson, seconded by Councillor H. Sidhu THAT Group 16 Love your Neighbour Community, and Group 17 New Hamburg Hockey Association funding requests be approved in the amount of \$2500.00 each; AND THAT the proposed 2024 Community Grants Program grants listed in Appendix A., save an except for Groups 16, 17, and 18, be reduced by an equal percentage proportion to fund the additional groups. The amendment carried unanimously.

Council asked and received answers from staff regarding the following:

- Wilmot Softball Association request for funding clarification.

Council now voted on the main motion, as amended.

Moved by: Councillor S. Cressman

Seconded by: Councillor H. Sidhu

THAT Report COR-2024-21 be received, and

THAT the proposed 2024 Community Grants Program grants listed in Appendix A be approved for payment, save and except for Group 2 Wilmot Agricultural Society, Group 5 WODSS Bursaries and Group 10 New Hamburg Firebirds;

AND THAT Group 20 Wilmot Girls Hockey Association funding request in the amount of \$2500.00 be approved;

AND THAT Group 18 Optimist Club of Mannheim funding in the amount of \$2500.00 be approved;

AND THAT Group 16 Love your Neighbour Community, and Group 17 New Hamburg Hockey Association funding requests be approved in the amount of \$2500.00 each;

AND THAT the proposed 2024 Community Grants Program grants listed in Appendix A, save and except for Group 16, 17, 18 and 20, be reduced by an equal percentage proportion to fund the additional groups.

Motion Carried Unanimously

Councillor S. Martin declared a conflict of interest on this item, and recused from voting.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor L. Dunstall

THAT the proposed 2024 Community Grants Program grant funding for Group 10 New Hamburg Firebirds listed in Appendix A be approved for payment in the reduced amount by an equal percentage proportion to fund the additional groups.

Motion Carried

Councillor S. Martin, assumed the position of Chair at this time.

Mayor N. Salonen declared a conflict of interest on these items, and recused from voting.

Moved by: Councillor H. Sidhu

Seconded by: Councillor K. Wilkinson

THAT the proposed 2024 Community Grants Program grant funding for Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries listed in Appendix A be approved for payment in the reduced amount by an equal percentage proportion to fund the additional groups.

Motion Carried

Mayor N. Salonen resumed as Chair at this time.

12.2 CAO-2024-08 - Staffing Requirements and Timeline for Proposed Quarterly Reporting, CAO-2024-08

Chief Administrative Officer, S. Chambers presented the report.

Council asked and received answers from staff regarding the following:

- The connection of Key Performance Indicators with a Strategic Plan.

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT Council receive Report CAO-2024-08 Staffing Requirements and Timeline for Proposed Quarterly Reporting.

Motion Carried Unanimously

Council now considered Notice of Motion Item 14.1 Councillor K. Wilkinson Regarding Departmental Quarterly Reporting

The main motion was moved by Councillor K. Wilkinson and seconded by Councillor H. Sidhu at the January 29, 2024 Council Meeting.

WHEREAS Council recognizes the importance of transparency, accountability, and proactive planning in municipal governance;

WHEREAS regular and detailed reporting from various city departments is crucial for effective oversight, budget management, informed decision-making, and strategic planning;

THEREFORE BE IT RESOLVED that each department be directed to submit a quarterly report to Council. These reports shall include the following elements:

- **Key Accomplishments:** A summary of major achievements and progress in the department's activities over the quarter;
- **Key Performance Indicators (KPIs):** A detailed analysis of the department's performance against pre-defined metrics and goals;
- **Budget Update:** An overview of the department's financial performance, including expenditures and any variances from the budget;
- **Upcoming Projects:** A forecast of major projects and initiatives planned for the next quarter;
- **Potential Challenges:** Identify any anticipated challenges or obstacles in achieving upcoming tasks, with preliminary strategies for addressing these challenges; and,

- Priorities for the Next Quarter: A statement of strategic priorities and focus areas for the upcoming quarter.

BE IT FURTHER RESOLVED that the Office of the Chief Administrative Officer be directed to provide a concise weekly summary of city operations to the City Council. This summary should include significant developments, administrative updates, and any urgent issues requiring Council attention.

BE IT FURTHER RESOLVED that the Clerk's Office be directed to develop and maintain a document to update Council and the public regarding upcoming council meetings as far as 4 meetings in advance. These updates should include upcoming agendas, scheduled discussions, pending decisions, and any preparatory material relevant to the council members.

BE IT FURTHER RESOLVED that implementing these reporting requirements shall commence in the next fiscal quarter, ensuring that all departments are given adequate notice and resources to comply effectively.

BE IT FINALLY RESOLVED that this motion be reviewed annually to assess its effectiveness and to make any necessary adjustments to the reporting requirements or processes.

Council asked and received a response on the following:

- The current capabilities for our systems to provide reports; and,
- The process for developing Key Performance Indicators

An amendment was brought forward by Councillor K. Wilkinson, seconded by Councillor H. Sidhu THAT Council amends the main motion to reflect the following:

Strike Clause two under Paragraph three and replace with “Key Performance Indicators (KPIs): A detailed analysis of the department's performance against internal pre-defined metrics and goals developed in relation to the Strategic Planning process and a KPI framework developed by the beginning of the next budget process;”

Strike Paragraph five and replace with “BE IT FURTHER RESOLVED that the Clerk's Office be directed to develop a tracking system for Council decisions and direction, as outlined in Report CAO-2024-08.”

Strike Paragraph six and replace with “BE IT FURTHER RESOLVED that implementing these reporting requirements, save and except for Key Performance Indicators shall commence in the quarter three to be reported to Council in quarter four, ensuring that all departments are given adequate notice and resources to comply effectively”

The amendment carried.

Council now voted on the main motion, as amended.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor H. Sidhu

WHEREAS Council recognizes the importance of transparency, accountability, and proactive planning in municipal governance;

WHEREAS regular and detailed reporting from various city departments is crucial for effective oversight, budget management, informed decision-making, and strategic planning;

THEREFORE BE IT RESOLVED that each department be directed to submit a quarterly report to Council. These reports shall include the following elements:

- Key Accomplishments: A summary of major achievements and progress in the department's activities over the quarter;
- Key Performance Indicators (KPIs): A detailed analysis of the department's performance against internal pre-defined metrics and goals developed in relation to the Strategic Planning process and a KPI framework developed by the beginning of the next budget process;
- Budget Update: An overview of the department's financial performance, including expenditures and any variances from the budget;
- Upcoming Projects: A forecast of major projects and initiatives planned for the next quarter;
- Potential Challenges: Identify any anticipated challenges or obstacles in achieving upcoming tasks, with preliminary strategies for addressing these challenges; and,
- Priorities for the Next Quarter: A statement of strategic priorities and focus areas for the upcoming quarter.

BE IT FURTHER RESOLVED that the Office of the Chief Administrative Officer be directed to provide a concise weekly summary of city operations to the City Council. This summary should include significant developments, administrative updates, and any urgent issues requiring Council attention.

BE IT FURTHER RESOLVED BE IT FURTHER RESOLVED that the Clerk's Office be directed to develop a tracking system for Council decisions and direction, as outlined in Report CAO-2024-08.

BE IT FURTHER RESOLVED that implementing these reporting requirements, save and except for Key Performance Indicators shall commence in the quarter three to be reported to Council in quarter four, ensuring that all departments are given adequate notice and resources to comply effectively.

BE IT FINALLY RESOLVED that this motion be reviewed annually to assess its effectiveness and to make any necessary adjustments to the reporting requirements or processes.

Motion Carried

12.3 COR-2024-27 - Fireworks Bylaw Exemption – 3180 Bridge Street, New Hamburg

Manager of Legislative Services / Clerk, J. Bunn presented the report.

Moved by: Councillor S. Cressman

Seconded by: Councillor H. Sidhu

THAT an exemption to the Township of Wilmot Fireworks By-law be granted for 3180 Bridge Street, New Hamburg for Saturday June 1, 2024 (or June 2, 2024 if there is a delay due to weather).

Motion Carried Unanimously

A motion was brought forward by Councillor S. Cressman, seconded by Councillor K. Wilkinson THAT Council does now recess for 10 minutes to reconvene at 9:00 p.m. The motion carried unanimously.

Councillor H. Sidhu left the meeting at 8:50 p.m.

A motion was brought forward by Councillor S. Martin, seconded by Councillor K. Wilkinson THAT Council does now reconvene at 9:00 p.m. The motion carried unanimously, by all members present.

12.4 CS-2024-10 - Castle Kilbride Summary of Activities 2023

Director of Community Services, C. Catania presented the report.

Manager of Community Services, M. O'krafka, Curator, S. Gropp and Museum Assistant T. Hynes were in attendance to make a presentation to Council on the Castle Kilbride activities for 2023.

Council asked and received answers from staff regarding the following:

- If there is archival documentation on the production and use of common flax, also known as linseed; and
- Ontario Culture Days and why the attendance for those activities are not tracked during those times.

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT Report CS-2024-10 regarding Castle Kilbride Activities for 2023, be received for information purposes.

Motion Carried Unanimously, By All Members Present

12.5 CS-2024-11 - Award of RFP 2024-05 Refrigeration Plant Component Replacements

Director of Community Services, C. Catania presented the report.

Council asked and received answers from staff regarding the following:

- The anticipated timeline for installation and potential disruption of service.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Martin

THAT Report CS-2024-11 Award of RFP 2024-05 Refrigeration Plant Component Replacements be received for information; and

THAT Council award Cimco Refrigeration, a Division of Toromont Industries LTD in the amount of \$104,033.00 excluding taxes for the Refrigeration Plant Component Replacements based on the results of RFP 2024-05.

Motion Carried Unanimously, By All Members Present

12.6 CS-2024-12 - Award of RFP 2024-02 New Hamburg Arena Schematic Design

Director of Community Services, C. Catania presented the report.

Council asked and received answers from staff regarding the following:

- If the schematic design scope only includes a warm floor design.

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT Report CS-2024-12, Award of RFP 2024-02 New Hamburg Arena Schematic Design be received for information and further;

THAT Council approve the award of contract for consulting services to Invizij Architects Inc. in the amount of \$64,500.00 excluding taxes based on the results of the Request for Proposal RFP 2024-02.

Motion Carried Unanimously, By All Members Present

12.7 IS-2024-15 - Oxford Waterloo Road Bridge 37/B-OXF

Director of Infrastructure Services, J. Molenhuis presented the report.

Council asked and received answers from staff regarding the following:

- The involvement of the Township of Blanford-Blenheim;
- What the full closure and/or decommissioning of the bridge entails;
- The number of comments received, and the general messaging; and
- Definition of light vehicle, and minimal tonnage.

Delegate K. Sangers spoke to Staff Report IS-2024-15 - Oxford Waterloo Road Bridge 37/B-OXF.

A motion was brought forward by Councillor S. Martin, seconded by Councillor K. Wilkinson THAT Council endorse Option 1 Full Closure and/or Decommissioning of Oxford Waterloo Road Bridge 37/B-OXF; AND THAT Staff be directed to investigate further impacts, communicate with local residents and provide a follow-up to Council during the 2025 Budget Process related to anticipated costs needed for the endorsed option.

An amendment was brought forward by Councillor S. Cressman, seconded by Councillor K. Wilkinson THAT Council endorses in principle Option 2 Remain Open to Light Vehicle and Pedestrians Only; AND THAT Staff be directed to investigate further impacts, communicate with local residents, various stakeholders and provide a follow-up to Council during the 2025 Budget Process related to anticipated costs needed for the endorsed option.

The amendment was carried unanimously, by all members present.

Council now voted on the main motion, as amended.

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT Council endorses in principle Option 2 Remain Open to Light Vehicle and Pedestrians Only; AND THAT Staff be directed to investigate further impacts, communicate with local residents, various stakeholders and provide a follow-up to Council during the 2025 Budget Process related to anticipated costs needed for the endorsed option.

Motion Carried Unanimously, By All Members Present

12.8 IS-2024-17 - Traffic and Parking By-Law Update

Director of Infrastructure Services, J. Molenhuis presented the report.

Council asked and received answers from staff regarding the following:

- Bridge Street from Tye Road clarification in Staff Report IS-2024-17;
- The clarification on the overnight parking wording; and
- The potential to remove Region of Waterloo signs reference overnight parking.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Cressman

THAT Council approve the amendment to the Traffic and Parking By-law, By-law No. 2016-52, for Part V – Section 2 and Schedules “12”, “18”, and “21” in Report No. IS-2024-17.

Motion Carried Unanimously, By All Members Present

13. BY-LAWS

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously, By All Members Present

- 13.1 By-Law 2024-27 Being a By-Law to Amend the Traffic and Parking By-law
- 13.2 By-Law 2024-28 Being a By-law to Appoint Chief Building Officials and Inspectors and to Rescind all By-Laws for any Previously Appointed Building Officials and Inspectors
- 13.3 By-law 2024-29 Establish the 2024 Final Tax Levy Rates and to Provide for the Payment of Taxes by Instalments and Repeal and Replace By-law 2024-24

14. NOTICES OF MOTION

- 14.1 Councillor K. Wilkinson Regarding Departmental Quarterly Reporting

This Notice of Motion was considered at the conclusion of Agenda Item 12.2 CAO-2024-08 - Staffing Requirements and Timeline for Proposed Quarterly Reporting.

- 14.2 Mayor N. Salonen Regarding the Implementation of a Site Alteration By-law

Councillor S. Martin, assumed the position of Chair at this time.

Mayor N. Salonen provided an introduction to the Notice of Motion.

Delegate S. Snyder spoke to Agenda Item 14.2 Mayor N. Salonen Notice of Motion Regarding the Implementation of a Site Alteration By-Law.

Moved by: Mayor N. Salonen

Seconded by: Councillor S. Cressman

WHEREAS the dumping, placing and removal of fill in the Township of Wilmot may have negative impacts on the environment and the residents of the Township;

WHEREAS Section 11 of the Municipal Act, S.O. 2001, c.25 provides that Council of a local municipality may pass by-laws respecting the economic,

social and environmental well-being of the Township and the health, safety and well-being of persons;

WHEREAS Section 128(1) of the Municipal Act, S.O. 2001, c.25 authorizes local municipalities to prohibit and regulate with respect to public nuisances, including matters that in the opinion of Council, are or could become or cause public nuisances;

WHEREAS Section 129 of the Municipal Act, S.O. 2001, c.25 authorizes local municipalities to prohibit and regulate with respect to noise, vibration, and dust; and,

WHEREAS Section 142 of the Municipal Act, 2001, S.O. 2001, c.25 authorizes local municipalities to prohibit or regulate the placing or dumping of fill, the removal of topsoil, the alteration of the grade of land.

THEREFORE BE IT RESOLVED that Council deems it in the public interest to prohibit, regulate or require a permit for the dumping and placing of fill, the removal of soil or topsoil, and the alteration of the grade of lands, and/or the storage of soil, topsoil or other fill material in the Township in order to ensure existing drainage patterns are maintained, and erosion and sedimentation are prevented, to ensure any changes to existing drainage or grade patterns are appropriate to protect environmental features, natural heritage features, and archaeological resources, to prevent the importation of hazardous materials, to prevent interference and damage to watercourses or water bodies, to minimize disturbance to land form characteristics and features, and to put in place haul routes and other controls to minimize damage to the Township's roads and to minimize disturbances of residences and businesses; and,

BE IT FINALLY RESOLVED that Staff be directed to report back to Council on municipal best practices and the feasibility of the implementation of a by-law to regulate site alterations, placement of fill and removal of topsoil within the Township of Wilmot.

Motion Carried Unanimously, By All Members Present

14.3 Mayor N. Salonen Regarding a Ban on Single Use Plastics in Municipal Facilities

Mayor N. Salonen provided an introduction to the Notice of Motion.

Council asked and received a response on the following:

- The implications on user groups and rental groups; and
- If this was ban on single-use plastics was covered under the Federal Governments mandates.

Moved by: Mayor N. Salonen

Seconded by: Councillor L. Dunstall

WHEREAS municipalities across Canada are considering ways to reduce their ecological footprint;

WHEREAS in 2020, the Township of Wilmot phased out single use plastic straws from Township facilities and replaced them with compostable straws;

WHERE in 2021 the Township of Wilmot endorsed the TransformWR Strategy as the community climate change mitigation strategy for the Township of Wilmot; and,

WHEREAS the TransformWR Strategy 4.2 advocates for “Use less, and use it again” and Action item 4.2.1 calls for the implementation of “community waste reduction and circular economy campaigns”.

THEREFORE BE IT RESOLVED THAT staff be directed to report back to Council on municipal best practices and the feasibility of implementing a Policy banning the purchase of single-use plastics by the Township of Wilmot, and the use of single-use plastics for Township business in municipal facilities by staff and Members of Council.

Motion Carried

14.4 Mayor N. Salonen Regarding the Strategic Plan

Mayor N. Salonen provided an introduction to the Notice of Motion.

Council asked and received a response on the following:

- Clarification on the intention of changing the scope of work; and,
- Community engagements in the Strategic Planning process.

Council invited Consultant, Kelly Linton to address Council on the Notice of Motion.

Delegate B. Wolfe spoke to Agenda Item 14.4 Mayor N. Salonen's Notice of Motion Regarding the Strategic Plan.

The Chair advised the delegate of the 7-minute time limit for delegations and following the 7-minute restriction, asked the delegate to conclude their remarks.

A motion was brought forward by Councillor K. Wilkinson to challenge the Chair's decision to not permit the delegate to speak beyond the 7-minute time allowed.

Through consensus of members present, the Chair permitted the delegate additional time to conclude their remarks.

Council asked and received a response from staff on the following:

- The role of administration in policy-making; and,
- The legal and financial implications of changing the scope of work included in the Request for Proposal.

A motion was brought forward by Councillor S. Cressman, seconded by Mayor N. Salonen THAT in accordance with Section 9.17 of the Procedural By-law Council suspends the rules in order to extend the meeting beyond the 11:00 p.m. limit outlined under Section 9.15. The motion carried unanimously, by all members present.

The Municipal Clerk advised Council that in order to consider the Notice of Motion as presented on the May 27, 2024 Regular Council Agenda, Council would need to consider a motion to reconsider the direction given at the February 15, 2024 Special Council Meeting on Staff Report CAO-2024-02 - Township of Wilmot Corporate Strategic Plan – Options.

A motion to reconsider was brought forward by Mayor N. Salonen, seconded by Councillor K. Wilkinson THAT Council reconsiders the following motion approved at the February 15, 2024 Special Council Meeting THAT Council receive Report CAO 2024-02 regarding a Request for Proposals for a Strategic Plan for information purposes; and THAT staff be directed to negotiate with the successful bidder to identify components of the strategic plan that could be completed with internal resources; and further, THAT staff be directed to engage with Council prior to entering into discussions with the successful bidder. The motion was defeated.

Mayor N. Salonen resumed as Chair.

15. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- National AccessAbility Week- May 26th - June 1st
- Pride Month- June
- National Indigenous History Month- June
- Seniors' Month- June
- Parks and Recreation Month- June
- New Hamburg Mennonite Relief Sale
- Taste the Countryside Waterloo Region Food Map
- Castle Kilbride- Storybook Day on June 23rd and July 21st
- Wilmot Canada Day Event- July 1st at Scott Park in New Hamburg
- Cruizin' At The Pond Baden- June 5th until August 28th
- The Baden Firefighters Association is hosting The Almost Hip- June 22nd

16. **BUSINESS ARISING FROM CLOSED SESSION**

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT Staff be directed to proceed as directed with respect to a human resources matter.

Motion Carried Unanimously, By All Members Present

17. **CONFIRMATORY BY-LAW**

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously, By All Members Present

18. **ADJOURNMENT**

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried Unanimously, By All Members Present