



**INFRASTRUCTURE
SERVICES**
Staff Report

REPORT NO: IS 2024-12

TO: Council

SUBMITTED BY: Jeff Molenhuis, P. Eng., Director of Infrastructure Services

PREPARED BY: Joey Shearer, C. Tech, Engineering Technologist
Chad Woodhouse, C.E.T., Manager of Public Works

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: April 22, 2024

SUBJECT: Co-operative Purchase – 2024 Annual Surface Treatment Program

RECOMMENDATION:

THAT Council approve the participation in two (2) co-operative tenders with Oxford County and the Township of Perth East for the application of surface treatment by Walker Construction Limited for the 2024 Annual Surface Treatment Program, as per their bid submissions dated April 2, 2024, in the amount of \$174,422.40 plus HST and dated September 29, 2023, in the amount of \$318,012.50 plus HST, respectively.

SUMMARY:

This report outlines the procurement processes and recommends award of a tender to Walker Construction Limited for the application of surface treatment for the Township's Annual Surface Treatment Program.

BACKGROUND:

As per the Procurement By-Law 2021-43, purchasing through co-operatives and/or joint contracts is encouraged when such purchases are in the best interests of the Township. Council approval is required if the Corporation's portion exceeds \$100,000 in value.

The surface treatment program timing is based on a program to upgrade loose top roads to hard surface roads. The program also considers life-cycle replacement/renewal/repair for existing low class bituminous roads to maintain adequate hard surface.

The 2024 Infrastructure Services Work Program identified the application of surface treatment to the following Township roads:

- Hallman Road (Bridge Street to Oxford-Waterloo Road)
- Witmer Road (Queen Street to Mannheim Road)
- Wilmot Easthope Road (Perth Line 43 to Lisbon Road)

REPORT:

Oxford County, through their tender ENG#2024-504 Joint Surface Treatment, and the Township of Perth East, through their quote No. 23337MP, have received competitive bids from qualified contractors for their surface treatment programs. The contracts will address hard surface sections of road with tar and chip surface treatment and to maintain adequate low class bituminous (LCB) hard surface road assets.

Based on the tender rates and anticipated work in 2024, the estimated cost for surface treatment on the three (3) sections of road noted above in the Township is \$501,101.75 net of HST rebate.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This initiative supports the goal of

- *Responsible Governance*, through the strategies of *Fiscal Responsibility*, and *Infrastructure Investments*.

FINANCIAL CONSIDERATIONS:

The budget for this project is outlined below:

Funding Source	Amount
General Asset Management	\$ 424,700
Ontario Community Infrastructure Funding	\$ 35,600
Total Budget	\$ 460,300

Given the tender amount of \$501,101.75 net of HST, the 2024 Surface Treatment Program is anticipated to exceed the budget allocation for the year. However, the overage is expected to balance out across the capital program.

ATTACHMENTS:

Figure 1 – 2024 Surface Treatment Locations