

Council Meeting Minutes

Council Meeting

Date: April 8, 2024, 6:00 P.M.
Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Development Services, H. O'Krafka
Director of Community Services, C. Catania
Manager of Legislative Services / Municipal Clerk, J. Bunn
Desktop Support Technician, R. Ubhi
Manager of Communications and Strategic Initiatives, D. Kell
Supervisor of Legislative Services / Deputy Clerk, K. Bos

1. CALL TO ORDER

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT the Regular Council Meeting held on April 8, 2024 be called to order at 6:00 p.m.

Motion Carried Unanimously

2. CLOSED SESSION

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT a Closed Meeting of Council be held on April 8, 2024, at 6:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (h) of the Municipal Act, 2001, to consider the following:

1. Confidential Information Supplied in Confidence from the Province of Ontario - Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item.

Motion Carried Unanimously

3. RECONVENE INTO OPEN SESSION

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT Council reconvenes in Open Session at 7:04 p.m.

Motion Carried Unanimously

Mayor N. Salonen reflected on the following:

- Solar Eclipse
- National Volunteer Week 2024

4. TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor N. Salonen read the Territorial Land Acknowledgment.

5. ADDITIONS TO THE AGENDA

Item 2 - CLOSED SESSION

Item 3 - RECONVENE INTO OPEN SESSION

Item 17 - BUSINESS ARISING FROM CLOSED SESSION

6. ADOPTION OF THE AGENDA

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT the Agenda as presented for April 8, 2024 be adopted, as amended.

Motion Carried Unanimously

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

Councillor L. Dunstall declared a conflict of interest with Agenda Item 13.1 COR-2024-19 - Councillor Committee Appointment.

8. MINUTES OF PREVIOUS MEETING(S)

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT the Minutes of the March 25, 2024 be adopted as presented.

Motion Carried Unanimously

9. PRESENTATIONS

9.1 Wilmot Heritage Fire Brigades

Peter Gingerich presented on behalf of the Wilmot Heritage Fire Brigades.

10. DELEGATIONS

There were no delegations.

11. CORRESPONDENCE

There were no correspondence.

12. CONSENT AGENDA

Moved by: Councillor L. Dunstall

Seconded by: Councillor K. Wilkinson

THAT Consent Agenda Item 12.1 be approved.

Motion Carried Unanimously

12.1 CS-2024-06 - Renewal of Lease Agreement with Wilmot Heritage Fire Brigades

THAT Report CS-2024-06, Renewal of Lease Agreement with Wilmot Heritage Fire Brigades be received for information; and

THAT the Mayor and Clerk be authorized to execute an agreement with the Wilmot Heritage Fire Brigades based on the Terms of Reference for the provision of renewed lease at 10 Bell Drive, Baden.

13. REPORTS

13.1 COR-2024-19 - Councillor Committee Appointment

Councillor L. Dunstall declared a conflict of interest on this item, and recused from voting.

Manager of Legislative Services, J. Bunn presented the report.

Councillor S. Cressman nominated Councillor S. Martin for the vacant seat on the 2024 Canada Day Event Task Force. Councillor S. Martin allowed the nomination to stand.

Due to scheduling conflicts Councillor S. Martin voluntarily resigned from his seat on the Heritage Wilmot and Castle Kilbride Advisory Committee.

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT Report COR-2024-19 be received as information; and further,

THAT Councillor S. Martin be appointed to the 2024 Wilmot Canada Day Event Task Force.

Motion Carried

A motion to dispense with notice was brought forward by Councillor S. Martin, and seconded by Councillor L. Dunstall THAT Council waives notice to consider the member appointment to the Heritage Wilmot and Castle Kilbride Advisory Committee. The motion carried with the required 2/3 majority of Council.

A motion was brought forward by Councillor K. Wilkinson seconded by Councillor S. Martin THAT Councillor S. Cressman be appointed to the Heritage Wilmot and Castle Kilbride Advisory Committee. The motion carried.

13.2 CAO-2024-06 - Township of Wilmot Engagement Framework: For Prime Ministers Path and Ongoing Engagement

Chief Administrative Officer, S. Chambers presented the report.

Council asked and received answers from staff regarding the following:

- The criteria included in the Staff Report.
- The qualification requirements included in the RFP.
- The limitation of a nominal fee for document takers for the RFP.

Councillor L. Dunstall nominated Councillor K. Wilkinson and Councillor S. Martin. Councillor K. Wilkinson and Councillor S. Martin allowed the nominations to stand.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT Report CAO-2024-06 be received by Council for information.

Motion Carried Unanimously

A motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Martin THAT Council appoint Councillor K. Wilkinson to participate on the RFP review team to hire a consultant to facilitate the creation of the Prime Ministers Path Working Group and the development of an engagement strategy. The motion carried.

A motion was brought forward by Councillor K. Wilkinson, seconded by Councillor S. Cressman THAT Council appoint Councillor S. Martin to participate on the RFP review team to hire a consultant to facilitate the creation of the Prime Ministers Path Working Group and the development of an engagement strategy. The motion carried.

14. BY-LAWS

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

14.1 By-Law 2024-19 Being a By-Law to Appoint a Treasurer and to Rescind all By-Laws for any Previously Appointed Treasurers

14.2 By-Law 2024-20 Being a By-Law to Appoint a Deputy Treasurer and to Rescind all By-Laws for any Previously Appointed Deputy Treasurers

15. NOTICES OF MOTION

There were no notices of motion.

16. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- Wilmot Roots Free Tree Giveaway
- Community Services Master Plan Update

Councillor S. Cressman provided an announcement on:

- The passing of Elroy Good, long-standing volunteer with the New Dundee Fire Department.

Councillor K. Wilkinson provided an announcement on:

- The passing of Linda Kennedy, active service club member, business owner and resident of St. Agatha.

Councillor S. Martin provided an announcement on:

- Congratulations to the New Hamburg Firebirds for winning the Doherty Division Championship.

A motion was brought forward by Councillor S. Cressman, and seconded by Councillor L. Dunstall, THAT Council does now recess to resume Closed Session. The motion carried unanimously.

A motion was brought forward by Councillor S. Cressman and seconded by Councillor S. Martin, THAT the Council does now reconvene in Open Session at 9:06 p.m. The motion carried unanimously.

17. BUSINESS ARISING FROM CLOSED SESSION

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT Staff and the Mayor be directed to proceed as directed with respect to matters relating to Confidential Information Supplied in Confidence from the Province of Ontario.

Motion Carried Unanimously

18. CONFIRMATORY BY-LAW

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

19. ADJOURNMENT

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried Unanimously

DRAFT