



## CORPORATE SERVICES

### *Staff Report*

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REPORT NO: COR-2024-15

TO: Council

SUBMITTED BY: Dan Elliott, Interim Treasurer, Chief Financial Officer

PREPARED BY: Dan Elliott, Interim Treasurer, Chief Financial Officer

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: March 25, 2024

SUBJECT: Council and Committee Remuneration and Expenses - 2023

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#### RECOMMENDATION:

THAT Report COR-2024-15 Council and Committee Remuneration and Expenses – 2023 be received for information, and

THAT Report COR-2024-15 be posted in the Council section of the Township's website for public accountability and transparency.

#### SUMMARY:

This report outlines the Remuneration and Expenditures of Council and Committee Members for the Year Ended December 31, 2023.

#### BACKGROUND:

In accordance with Section 284 of the Municipal Act, the Treasurer is required to submit to Council, by March 31st of the following year, an itemized statement of remuneration and expenses paid to each member of Council, and to each person appointed to local boards, for the preceding year.

This statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

### REPORT:

The attached statement summarizes remuneration and expenses for Members of Council and Council Appointees for the year ended December 31, 2023. By-law number 2000-42 authorized remuneration paid to Members of Council of the Township of Wilmot, the values of which have been indexed during budgets since that time. Further, the 2023 annual budget containing provisions for the payment of Council and committee compensation was approved by Council by motion at its meeting of March 20, 2023. By-law #2023-16 is the bylaw confirming the meeting's actions of Council.

In addition to Members of Council, honorariums are provided for committee members, based upon the number of meetings required per year.

Mileage allocations are based upon mileage claimed by Members of Council and committees which are reimbursed based on the Township's standard mileage rate.

Other than being presented to Council, there is no requirement to post this report publicly. The Township has the practice of including these statements in the Council information section of the Township's official website.

### ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of Responsible Governance, through the strategies of fiscal responsibility. The provision of this information to Council and the community is done in accordance with the Municipal Act, as well as the Township's Accountability and Transparency Policy.

### FINANCIAL CONSIDERATIONS:

Honorariums and expenditures of Council Members and Council Appointees were included within the approved 2023 budget, with similar provisions included in the 2024 budget. The expenses include those paid by the member and reimbursed by the Township, as well as expenses directly paid by the Township on the member's behalf.

Compensation paid directly to our Mayor by the Regional Municipality of Waterloo in connection with her role on Regional Council is not included in this report, as it is reported separately by the Region of Waterloo in a public report during the month of March each year.

### ATTACHMENTS:

Appendix A – Treasurer's Statement – Remuneration and Expenses