

## Council Meeting Minutes

### Council Meeting

Date: March 25, 2024, 5:00 P.M.

Location: Council Chambers - Hybrid  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor N. Salonen  
Councillor S. Cressman  
Councillor K. Wilkinson  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers  
Interim Treasurer / Chief Financial Officer, D. Elliott  
Director of Infrastructure Services, J. Molenhuis  
Director of Development Services, H. O'Krafka  
Director of Community Services, C. Catania  
Interim Director of Corporate Services / Clerk, J. Bunn  
Supervisor of IT, K. Jeffreys  
Desktop Support Technician, R. Ubhi  
Manager of Communications and Strategic Initiatives, D. Kell  
Supervisor of Legislative Services / Deputy Clerk, K. Bos  
Manager of Community Services, M. O'Krafka

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#### 1. CALL TO ORDER

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT the Regular Council Meeting held on March 25, 2024 be called to order at 5:00 p.m.

**Motion Carried Unanimously**

## 2. CLOSED SESSION

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT a Closed Meeting of Council be held on March 25, 2024, at 5:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2)(a)(f) and (h) of the Municipal Act, 2001, to consider the following:

- Planning Matter - Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- Confidential Information Supplied in Confidence from the Province of Ontario- Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item.
- Prime Minister Path Statues Storage Options - Section 239 (a) The security of the property of the municipality.

**Motion Carried Unanimously**

## 3. RECONVENE INTO OPEN SESSION

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT Council reconvenes in Open Session at 7:00 p.m.

**Motion Carried Unanimously**

Mayor N. Salonen reflected on the following:

Loss of Former Mayor Ernie Ritz

Loss of Former Councillor Willie Cober

## 4. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor H. Sidhu read the Territorial Land Acknowledgment.

## 5. ADDITIONS TO THE AGENDA

Item 9.1 Presentation by Alfred Lowrick on the Waterloo Region Land Assembly

Item 10.2 - Delegations regarding Item 13.2

- Linda Laepple
- Barry Wolfe
- Marie Pavey

Item 11.1 - Correspondence from Minister of Seniors and Accessibility Raymond Cho Regarding Nominations for the 2024 Ontario Senior of the Year

Item 11.2 - Correspondence from Mike Rice Regarding Integrity Commissioner Report IC2023-01

Item 11.3 - Correspondence from Glen Mathers Regarding Prime Minister Path Statues

**6. ADOPTION OF THE AGENDA**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT the Agenda as presented for March 25, 2024 be adopted, as amended.

**Motion Carried Unanimously**

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

Councillor L. Dunstall declared a conflict of interest with Agenda Item 13.3 IC-2023-01 - Integrity Commissioner Report.

**8. MINUTES OF PREVIOUS MEETING**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor S. Cressman

THAT the Minutes of the March 4, 2024 Council meeting be adopted as presented.

**Motion Carried Unanimously**

**9. PRESENTATIONS**

Alfred Lowrick presented on the Region of Waterloo led project of land assembly.

**10. DELEGATIONS**

10.1 Agenda Item 13.1 Report IS-2024-09 - All-Way Stop Control Warrant Review - Hunsberger Drive and Stuckey Avenue/Michael Myers Road Intersection, Baden

10.1.1 Rob Ritza

10.2 Agenda Item 13.2 Report CAO-2024-04 - Prime Ministers Path: Additional Information Relating to Option 2 Outlined in CAO Report 2024-03

10.2.1 Andrew Kipp

10.2.2 Linda Laepple

10.2.3 Barry Wolfe

10.2.4 Marie Pavey

## 11. **CORRESPONDENCE**

Mayor N. Salonen pulled Item 11.1 Correspondence from Minister for Seniors and Accessibility Raymond Cho Regarding 2024 Ontario Senior of the Year Award.

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11.2 Correspondence from Mike Rice Regarding Integrity Commissioner Report IC2023-01

11.3 Correspondence from Glen Mathers Regarding Prime Minister Path Statues

## 12. **CONSENT AGENDA**

Mayor N. Salonen pulled Item 12.1 COR-2024-15 - Council and Committee Remuneration and Expenses - 2023.

Councillor K. Wilkinson pulled Item 12.2 COR-2024-16 - Notice of Award of Contract – Development Charges Background Study and Bylaw Preparation

Councillor S. Cressman pulled Item 12.3 COR-2024-17 - Excluded Expenses update as required of Ontario Regulation.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT Consent Agenda Items 12.1, 12.2, 12.3, and 12.4 be approved.

**Motion Carried Unanimously**

12.1 COR-2024-15 - Council and Committee Remuneration and Expenses - 2023

Council asked and received answers from staff regarding the following:

- Committee Remuneration

THAT Report COR-2024-15 Council and Committee Remuneration and Expenses – 2023 be received for information, and

THAT Report COR-2024-15 be posted in the Council section of the Township's website for public accountability and transparency.

12.2 COR-2024-16 - Notice of Award of Contract – Development Charges Background Study and Bylaw Preparation

Council asked and received answers from staff regarding the following:

- Provincial funding from the Housing Accelerator Fund
- Timing and turnaround of the Request for Proposal

THAT Report COR-2024-16 Notice of Award of Contract – Development Charges Background Study and Bylaw Preparation be received for information; and

THAT the budget for Capital Project number 2024-50 be increased by \$5,616 funded by Development Charges reserve fund; and

THAT the contract for the coordination and preparation of a Development Charges background study and new bylaw be awarded to Watson & Associates Economists Ltd in the amount of \$35,000 plus taxes.

12.3 COR-2024-17 - Excluded Expenses update as required of Ontario Regulation

Council asked and received answers from staff regarding the following:

- The amortization of depreciating assets
- Consumption of assets

THAT Report COR-2024-17, Excluded Expenses Update as required of Ontario Regulation, be received for information.

12.4 COR-2024-18 - Creation of Canada Day Event Trust Fund

THAT Report COR-2024-18, Creation of Canada Day Event Trust Fund, be received for information.

### 13. REPORTS

#### 13.1 IS-2024-09 - All-Way Stop Control Warrant Review - Hunsberger Drive and Stuckey Avenue/Michael Myers Road Intersection, Baden

Director of Infrastructure Services, J. Molenhuis presented the report.

Delegate R. Ritza spoke to Staff Report IS-2024-09 - All-Way Stop Control Warrant Review - Hunsberger Drive and Stuckey Avenue/Michael Myers Road Intersection, Baden.

Council asked and received answers from staff regarding the following:

- The standards, and best practices in place to resolve and address traffic concerns
- The timeline for reviewing traffic calming requests
- The potential precedence being set

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor H. Sidhu

THAT Report IS-2024-09 be received for information.

**Motion Carried Unanimously**

Council now considered Notice of Motion Item 15.1 Councillor H. Sidhu Regarding the Hunsberger Drive and Stuckey Avenue/Michael Meyers Road Intersection.

The motion was moved Councillor H. Sidhu and seconded by Councillor K. Wilkinson at the March 4, 2024 Council Meeting.

WHEREAS the safety and well-being of our community's residents, pedestrians, and motorists are of utmost priority; and,

WHEREAS there has been an increasing concern regarding pedestrian safety and vehicle speeds within the residential areas in the community of Baden, specifically in areas with young families, schools and daycares; and,

WHEREAS the Ward 3 Councillor, through discussion with residents has heard many concerns about the safety of the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road; and

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, and the Highway Traffic Act, R.S.O. 1990, c. H.8., as amended, give The Township of Wilmot the power to pass bylaws respecting its highways, including parking and traffic on highways; and

WHEREAS the Township of Wilmot adopted By-law 2016-52 being a by-law to regulate traffic and parking on Township Highways, cited as the Traffic and Parking By law.

THEREFORE BE IT RESOLVED that Staff be directed to install a 4-Way Stop at the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road;

BE IT FINALLY RESOLVED that Staff be directed to prepare the appropriate by-law to amend By-law 2016-52 to permit for the installation of a 4-Way Stop at the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road.

Council asked and received a response on the following:

- The probability of duplicating a set of data collected for the intersection
- Post installation monitoring period
- The Traffic Calming and Speed Mitigation Study
- The cost of installation of the all-way stop
- The implication of future development impacts on the area.

Council now voted on the motion as presented.

The motion carried.

13.2 CAO-2024-04 - Prime Ministers Path: Additional Information Relating to Option 2 Outlined in CAO Report 2024-03

A motion was brought forward by Councillor S. Martin, seconded by Councillor K. Wilkinson THAT Report CAO-2024-04 regarding Additional Information Relating to Option 2 Outlined in CAO Report 2024-03, be received as information, and further, THAT Council directs staff to proceed with Option #\_\_\_ as outlined in CAO Report 2024-03.

Chief Administrative Officer, S. Chambers presented the report.

Council asked and received answers from staff regarding the following:

- How will the decision be made on this item
- Further engagement options

The following Delegates spoke to Staff Report CAO-2024-04 - Prime Ministers Path: Additional Information Relating to Option 2 Outlined in CAO Report 2024-03.

- A. Kipp
- L. Laepple
- B. Wolfe
- M. Pavey, on behalf of Wilmot Ecumenical Working Group on Indigenous/Settler Relationships

Council asked and received answers from staff regarding the following:

- The scope of the original motion
- The funding opportunity through the Multiculturalism Program

A motion was brought forward by Councillor S. Cressman, seconded by Councillor L. Dunstall THAT Council amends the motion to insert 1 after Option #. The motion carried unanimously.

Council now voted on the main motion as amended.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor K. Wilkinson

THAT Report CAO-2024-04 regarding Additional Information Relating to Option 2 Outlined in CAO Report 2024-03, be received as information, and further,

THAT Council directs staff to proceed with Option #1 as outlined in CAO Report 2024-03.

### **Motion Carried Unanimously**

A motion was brought forward by Councillor K. Wilkinson, seconded by Councillor L. Dunstall THAT Council does now recess at 9:35 p.m. to reconvene in 10 minutes. The motion carried unanimously.

A motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Cressman THAT Council does now reconvene at 9:26 p.m. The motion carried unanimously.



### 13.3 IC-2023-01 - Integrity Commissioner Report

Councillor L. Dunstall declared a conflict of interest on this item, and recused from voting.

A motion was brought forward by Councillor S. Martin and seconded by Councillor K. Wilkinson THAT Council receive the Integrity Commissioner's Report 2023 – 01 dated March 20, 2024; and, THAT Councillor Lillianne Dunstall no longer serve as the Council representative on the 2024 Canada Day Event Task Force; and, THAT Councillor Lillianne Dunstall acknowledge publicly that she participated in Council business to the benefit local organizations of which she is a member, contrary to the Code of Conduct.

Dr. Robert J. Williams, Ph.D. presented the report.

Councillor L. Dunstall provided a response to the report. Councillor L. Dunstall voluntarily resigned from her seat on the 2024 Canada Day Event Task Force.

Mayor N. Salonen stepped down as chair at 9:52 p.m. for Council to consider the following motion.

Councillor K. Wilkinson, as Acting Chair called forward the motion.

A motion was brought forward by Councillor S. Cressman, and seconded by Mayor N. Salonen THAT Council amend the motion to strike out "THAT Councillor Lillianne Dunstall no longer serve as the Council representative on the 2024 Canada Day Event Task Force; and, THAT Councillor Lillianne Dunstall acknowledge publicly that she participated in Council business to the benefit local organizations of which she is a member, contrary to the Code of Conduct." The motion carried.

Mayor N. Salonen resumed as Chair at 9:55 p.m.

Council now voted on the main motion as amended.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor K. Wilkinson

THAT Council receive the Integrity Commissioner's Report 2023 – 01 dated March 20, 2024.

**Motion Carried**

### 13.4 CS-2024-05 - Request for Event to be Deemed Municipally Significant

Manager of Community Services, M. O'Krafka presented the report.

Council asked and received answers from staff regarding the following:

- The requirement under the AGCO for this event, versus a private event.
- The expected attendance of the event.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT Report CS-2024-05 be received for information.

THAT Council designate the South Indian DJ party held at the St. Agatha Community Centre on April 20, 2024 a Municipally Significant Event.

**Motion Carried Unanimously**

#### 14. BY-LAWS

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor K. Wilkinson

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

14.1 By-Law 2024-17 Being a By-Law to Amend the Trust Fund By-Law 2016-44 of the Township of Wilmot

#### 15. NOTICES OF MOTION

15.1 Councillor H. Sidhu Regarding the Hunsberger Drive and Stuckey Avenue/Michael Meyers Road Intersection

Councillor H. Sidhu introduced the motion for consideration at the March 4, 2024 Council Meeting.

A motion was brought forward by Councillor S. Cressman, seconded by Councillor S. Martin THAT Council defer the consideration of this motion until the March 25, 2024 Council Meeting pending a Staff Report with further information. The motion carried.

This Item was considered at the conclusion of Item 13.1 Staff Report IS-2024-09- All-Way Stop Control Warrant Review - Hunsberger Drive and Stuckey Avenue/Michael Myers Road Intersection, Baden.

**Moved by:** Councillor H. Sidhu

**Seconded by:** Councillor K. Wilkinson

WHEREAS the safety and well-being of our community's residents, pedestrians, and motorists are of utmost priority; and,

WHEREAS there has been an increasing concern regarding pedestrian safety and vehicle speeds within the residential areas in the community of Baden, specifically in areas with young families, schools and daycares; and,

WHEREAS the Ward 3 Councillor, through discussion with residents has heard many concerns about the safety of the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road; and

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, and the Highway Traffic Act, R.S.O. 1990, c. H.8., as amended, give The Township of Wilmot the power to pass bylaws respecting its highways, including parking and traffic on highways; and

WHEREAS the Township of Wilmot adopted By-law 2016-52 being a by-law to regulate traffic and parking on Township Highways, cited as the Traffic and Parking By law.

THEREFORE BE IT RESOLVED that Staff be directed to install a 4-Way Stop at the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road;

BE IT FINALLY RESOLVED that Staff be directed to prepare the appropriate by-law to amend By-law 2016-52 to permit for the installation of a 4-Way Stop at the intersection of Hunsberger Drive and Stuckey Avenue/Michael Meyers Road.

**Motion Carried**

## **16. ANNOUNCEMENTS**

Mayor N. Salonen provided announcements on:

- Holi Festival
- Community Services Master Plan Workshop- March 26, 2024

- Castle Kilbride- Fabled
- Easter Office Hours
- Easter Egg Hunt- New Dundee Community Centre
- Emma! Pop Musical

Councillor K. Wilkinson provided announcements on:

- Community Services Master Plan Workshop- March 26, 2024 at the Wilmot Recreation Complex
- Knipfel Drinking Water System Meeting - April 4, 2024 at St. Agatha Community Centre at 6:00 p.m.
- Erb's Road Shelter- Information Meeting - April 16, 2024 at the Paramedic Building

## 17. BUSINESS ARISING FROM CLOSED SESSION

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor L. Dunstall

THAT Council receives advice that is subject to solicitor-client privilege, including communications necessary for that purpose in accordance with Section 239 (2) (f) relating to a planning matter; and further,  
THAT the Solicitor be directed to proceed as directed.

**Motion Carried Unanimously**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT Council receives advice that is subject to solicitor-client privilege, including communications necessary for that purpose in accordance with Section 239 (2) (f) relating to Confidential Information Supplied in Confidence from the Province of Ontario.

**Motion Carried Unanimously**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT staff be directed to proceed as directed relating to a matter relating to the security of Township property.

**Motion Carried Unanimously**

**18. CONFIRMATORY BY-LAW**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

**19. ADJOURNMENT**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously**