

## Special Council Meeting Minutes

### Special Council Meeting

Date: February 15, 2024, 4:30 P.M.

Location: Council Chambers  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor, N. Salonen  
Councillor S. Cressman  
Councillor K. Wilkinson  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers  
Interim Treasurer / Chief Financial Officer, D. Elliott  
Director of Infrastructure Services, J. Molenhuis  
Director of Community Services, C. Catania  
Fire Chief, R. Leeson  
Interim Director of Corporate Services / Clerk, J. Bunn  
Supervisor of Information Technology, K. Jeffreys  
Desktop Support Technician, R. Ubhi  
Supervisor of Legislative Services / Deputy Clerk, K. Bos

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#### 1. CALL TO ORDER

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT the Special Council Meeting held on February 15, 2024 be called to order at 4:34 p.m.

**Motion Carried Unanimously**

#### 2. CLOSED SESSION

A motion was brought forward by Councillor L. Dunstall, and seconded by Councillor S. Cressman THAT Council waive notice to add to the closed session meeting an item in accordance with Section 239 (2) (d) of the Municipal Act. The motion carried unanimously.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT a Closed Meeting of Council be held on February 15, 2024, at 4:30 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (b) and (d) of the Municipal Act, 2001, to consider the following:

1. Fire Department Compensation - Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees, and Section 239 (2) (d) labour relations or employee negotiations.
2. Community Services Department - Section 239 (2) (d) – labour relations or employee negotiations.

**Motion Carried Unanimously**

### 3. RECONVENE INTO OPEN SESSION

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT Council reconvenes in Open Session at 5:37 p.m.

**Motion Carried Unanimously**

### 4. TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor N. Salonen read the Territorial Land Acknowledgment.

### 5. ADDITIONS TO THE AGENDA

There were no additions to the agenda this evening.

### 6. ADOPTION OF THE AGENDA

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor H. Sidhu

THAT the Agenda as presented for February 15, 2024 be adopted.

**Motion Carried Unanimously**

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

*Members of Council and members of the Township's local boards are required to file a written statement when they have a conflict of interest. If a conflict is declared, please review the [Policies and Rules for Council](#) and complete the [Disclosure of Pecuniary Interest Form](#).*

There were no disclosure of pecuniary interest under the Municipal Conflict of Interest Act at this meeting.

**8. DELEGATIONS**

There were no delegations at this meeting.

**9. CORRESPONDENCE**

There were no correspondence to be included on the Agenda.

**10. REPORTS**

10.1 CAO-2024-02 - Township of Wilmot Corporate Strategic Plan – Options

Chief Administrative Officer, S. Chambers introduced the report.

Council asked and received a response from staff on the following:

- Option #2 presented in the report
- The engagement process and involvement of staff
- The revised scope of work

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor K. Wilkinson

THAT Council receive Report CAO 2024-02 regarding a Request for Proposals for a Strategic Plan for information purposes; and

THAT staff be directed to negotiate with the successful bidder to identify components of the strategic plan that could be completed with internal resources; and further,

THAT staff be directed to engage with Council prior to entering into discussions with the successful bidder.

**Motion Carried Unanimously**

**11. ANNOUNCEMENTS**

There were no announcements at this meeting.

**12. BUSINESS ARISING FROM CLOSED SESSION**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT Council approve the proposed 2024 fire department compensation structure as recommended in report FS-2024-01 including the removal of the work party rate and adjusted rank based firefighter rates effective January 1, 2024; and,

THAT Council approves a 3.1% cost of living adjustment be applied to the 2023 training day rate effective January 1, 2024; and further,

THAT staff proceed as directed with respect to a labour relations matter.

**Motion Carried Unanimously**

**13. CONFIRMATORY BY-LAW**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor S. Cressman

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

**14. ADJOURNMENT**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously**