

## Council Meeting Minutes

### Council Meeting

Date: February 12, 2024, 5:30 P.M.

Location: Council Chambers - Hybrid  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor N. Salonen  
Councillor S. Cressman  
Councillor K. Wilkinson  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers  
Director of Infrastructure Services, J. Molenhuis  
Director of Development Services, H. O'Krafka  
Director of Community Services, C. Catania  
Interim Director of Corporate Services / Clerk, J. Bunn  
Supervisor of IT, K. Jeffreys  
Manager of Planning and Economic Development, A. Martin  
Manager of Communications and Strategic Initiatives, D. Kell  
Supervisor of Legislative Services / Deputy Clerk, K. Bos

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#### 1. CALL TO ORDER

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT the Regular Council Meeting held on February 12, 2024 be called to order at 5:30 p.m.

**Motion Carried Unanimously**

#### 2. CLOSED SESSION

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT a Closed Meeting of Council be held on February 12, 2024, at 5:30 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2)(f) of the Municipal Act, 2001, to consider the following:

1. Planning Matter - Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
2. Air Monitoring Study - Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
3. Procurement Matter - Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,
4. Terms of Reference - Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Motion Carried Unanimously**

**3. RECONVENE INTO OPEN SESSION**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT Council reconvenes in Open Session at 7:22 p.m.

**Motion Carried Unanimously**

Mayor N. Salonen reflected on the following:

- February 10th- Happy Lunar New Year

**4. TERRITORIAL LAND ACKNOWLEDGEMENT**

Councillor H. Sidhu read the Territorial Land Acknowledgment.

**5. ADDITIONS TO THE AGENDA**

Item 11.8 - Correspondence from Rory Farnan Regarding Schneider Land Donation

**6. ADOPTION OF THE AGENDA**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor S. Cressman

That the Agenda as presented for February 12, 2024 be adopted.

**Motion Carried Unanimously**

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

There were no disclosures of pecuniary interest at this meeting.

**8. MINUTES OF PREVIOUS MEETING**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT the Minutes of the January 29, 2024 Regular Council Meeting be adopted as presented.

**Motion Carried Unanimously**

**9. PUBLIC MEETINGS**

9.1 ZCA-01-24, 1276 Wilby Inc. / The Planning Partnership, 1276 Wilby Road, DS-2024-03

Council asked and received response from staff regarding the following:

- The application approval being contingent on the orchard being planted and operational.

B. Simon, on behalf of the Applicant presented to Council.

Council asked and received response from B. Simon regarding the following:

- The location of the orchards in the Township of Woolwich and the other operations owned by the landowner.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT Report DS 2024-03 be received for information.

**Motion Carried Unanimously**

**10. DELEGATIONS**

10.1 Agenda Item 9.1 Report DS-2024-03 - ZCA-01-24, 1276 Wilby Inc. / The Planning Partnership, 1276 Wilby Road

10.1.1 Brandon Simon, on behalf of the Applicant

## 11. CORRESPONDENCE

Councillor S. Martin spoke to Item 11.6 Correspondence from Nancy Birss Regarding Schneider Land Donation.

Council asked and received response from staff regarding the following:

- The parking requirement of the Planning Application, and the anticipated timeline.

Manager of Planning and Economic Development, A. Martin provided a response. Director Infrastructure Services, J. Molenhuis provided a response.

Councillor S. Cressman spoke to Item 11.6 Correspondence from Nancy Birss Regarding Schneider Land Donation.

Mayor N. Salonen spoke to Item 11.8 Correspondence from Rory Farnan Regarding Schneider Land Donation.

11.1 Correspondence from City of Kitchener Regarding Region of Waterloo Housing Crisis

11.2 Correspondence from Enbridge Gas Inc. Regarding Ontario Energy Board Decision re: Phase 1 of Enbridge Gas 2024 Rebasing Application

11.3 Correspondence from Ministry of Natural Resources and Forestry Regarding Oil, Gas and Salt Resources Act Regulation Changes for Special Projects and Well Security

11.4 Correspondence from Roger Suffling Regarding Schneider Land Donation

11.5 Correspondence from Krista Straus Regarding Schneider Land Donation

11.6 Correspondence from Nancy Birss Regarding Schneider Land Donation

11.7 Correspondence from Catherine Bowman Regarding Prime Ministers Path Next Steps

11.8 Correspondence from Rory Farnan Regarding Schneider Land Donation

## 12. CONSENT AGENDA

Council asked and received response from staff regarding the following:

- The representation of the Townships on the Advisory Committee.

An amending motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Martin, THAT the motion be amended to add AND FURTHER THAT in subsequent recruitment Grand River Accessibility Advisory Committee makes more of a consorted effort to reach out to the Townships to ensure a fair and equitable representation. The motion carried unanimously.

**Moved by:** Councillor K. Wilkinson

**Seconded by:** Councillor S. Martin

THAT Consent Agenda Item 12.1 be approved, as amended.

**Motion Carried Unanimously**

12.1 Grand River Accessibility Advisory Committee (GRAAC) Re-Appointments for Term Ending December 31, 2027, COR-2024-08

THAT Council approve the recommended re-appointments to the Grand River Accessibility Advisory Committee (GRAAC); and further,

THAT pending ratification by the partnering municipalities of the City of Waterloo, City of Kitchener, Region of Waterloo, Township of North Dumfries, Township of Wellesley and the Township of Woolwich, the following members be re-appointed to GRAAC for a four-year term ending December 31, 2027:

- Heather Clark Harris, City of Kitchener;
- Paula Saunders, City of Kitchener; and
- Carrie Speers, City of Kitchener.

AND FURTHER THAT in subsequent recruitment Grand River Accessibility Advisory Committee makes more of a consorted effort to reach out to the Township's to ensure a fair and equitable representation.

**13. REPORTS**

13.1 Surplus Lands Disposition, Peel Street and Mill Street, New Hamburg, DS-2024-04

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT Township of Wilmot Council declare portions of the Peel Street and Mill Street road allowances, described and illustrated in report DS-2024-04, as surplus lands;

AND

THAT the Mayor and Clerk be authorized to execute the necessary documents to transfer the surplus lands to Love Your Neighbourhood Communities (LYNC), subject to the following:

1. That the lands be transferred for the nominal amount of two dollars;
2. That transfer of the surplus lands occur at the time of, or concurrent with, site plan approval for the development of 183 Mill Street and 34 Peel Street;
3. That costs related to the preparation and registration of a reference plan for the surplus lands and road widening lands be borne by LYNC; and
4. That the Township of Wilmot be responsible for legal costs incurred by the Township with respect to the transfer of surplus lands and acquisition of road allowance widenings.

**Motion Carried Unanimously**

#### 14. BY-LAWS

Council asked and received a response from staff on the following:

- Item 14.2 Being a By-law to Amend By-Law 2021-55 to Provide for the Actual Costs for the Drainage Works Known as the Snyder Municipal Drain, 2021 and the work coming in under budget.

Supervisor of Legislative Services / Deputy Clerk, K. Bos provided a response.

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor S. Cressman

THAT By-Law 2024-03 as attached to this Agenda be read a second and third time, and finally passed in Open Council; and further,

THAT By-Law 2024-08 as attached to this Agenda be read a first second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

- 14.1 By-law 2024-03 Being a By-Law to Further Amend By-law no. 83-38 Being a Zoning By-law for the Township of Wilmot (66 Hincks St)

- 14.2 By-Law 2024-08 to Amend By-Law 2021-55 to Provide for the Actual Costs for the Drainage Works Known as the Snyder Municipal Drain 2021

**15. NOTICES OF MOTION**

- 15.1 Councillor K. Wilkinson Regarding the Association of Ontario Road Supervisors' Request to Support a Potential Municipal Equipment Operator Course

Councillor K. Wilkinson introduced the motion for consideration.

Mayor N. Salonen provided comments in support of the motion.

**Moved by:** Councillor K. Wilkinson

**Seconded by:** Councillor S. Martin

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents; and,

WHEREAS if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get out children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen; and,

WHEREAS municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease; and,

WHEREAS there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE BE IT RESOLVED THAT the Township of Wilmot supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue; and,

BE IT FURTHER THAT the Township of Wilmot calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operators Course in 2024 through the Skills Development Fund; and,

BE IT FINALLY RESOLVED THAT a copy of this resolution be sent to the Ministry of Labour, Training, Immigration and Skilled Trades David Piccini, the Kitchener – Conestoga Member of Provincial Parliament, Mike Harris Jr., and the Association of Ontario Roads Supervisors.

**Motion Carried Unanimously**

## 16. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- Pancake Tuesday at the Wilmot Recreation Complex
- Nicola Jane at Waterloo-Oxford District Secondary School
- Heritage Day at the New Dundee Community Centre
- Family Day at the Wilmot Recreation Complex

Councillor S. Cressman provided announcements on:

- Canadian Agriculture Day
- ROMA Conference 2024
- Wilmot Family Resource Centre

Councillor L. Dunstall provided announcements on:

- Living Water Fellowship Church Sr. Youth Spaghetti Dinner Fundraiser
- Royal Canadian Legion Branch 532 New Hamburg Mac and Cheese and Hot Dog Lunch
- Optimist Club of New Dundee Spaghetti Dinner

Councillor S. Martin provided an announcement on:

- Canadian Caribbean Association of Waterloo Region

## 17. BUSINESS ARISING FROM CLOSED SESSION

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT Council receives advice that is subject to solicitor-client privilege, including communications necessary for that purpose in accordance with Section 239 (2) (f) relating to four matters including: a planning application matter; air monitoring study; a procurement matter; and a matter relating to a term of reference.



**Motion Carried Unanimously**

**18. CONFIRMATORY BY-LAW**

**Moved by:** Councillor K. Wilkinson

**Seconded by:** Councillor S. Cressman

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

**19. ADJOURNMENT**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously**