

Council Meeting Minutes

Council Meeting

Date: August 28, 2023, 6:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Corporate Services/Treasurer, P. Kelly
Director of Infrastructure Services, J. Molenhuis
Director of Development Services, H. O'Krafka
Supervisor of IT, K. Jeffreys
Deputy Clerk, C. Curtis
Director of Community Services, C. Catania
Manager of Legislative Services/Clerk, J. Bunn
Supervisor of Municipal Law Enforcement, E. Merritt

1. MOTION TO CONVENE INTO CLOSED MEETING

Moved by: Councillor S. Cressman

Seconded by: Councillor L. Dunstall

THAT a Closed Meeting of Council be held on August 28, 2023 at 6:00 p.m. in accordance with Section 239(2)(d), Section 239(2)(b), and Section 239 (2)(h), Section 239 (2)(i) to consider the following:

1. Corporate Services – Section 239(2)(d) - Labour relations or employee negotiations, and Section 239(2)(b) - Personal matters about an identifiable individual
2. Confidential Information Supplied in Confidence from the Province of Ontario- Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item, and Section 239 (2)(i) - a trade secret or scientific, technical, commercial or financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

Motion Carried

2. MOTION TO RECONVENE IN OPEN MEETING

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Council reconvenes in Open Session at 7:00 p.m.

Motion Carried

3. MOMENT OF REFLECTION

Childhood Cancer Month is observed in September every year to raise awareness about childhood cancer and to support children and families affected by this disease. It is an opportunity to show solidarity and support for those affected by childhood cancer. Please visit the Canadian Cancer Society at cancer.ca for more information.

September is Suicide Prevention Month. The goal is to educate the public about the warning signs of suicide, promote resources and support for individuals struggling with suicidal thoughts, and reduce the stigma surrounding mental health issues. Please visit the Canadian Mental Health Association at cmha.ca for more information on mental health.

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor S. Martin read the Territorial Acknowledgement.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were none.

6. ADDITIONS TO THE AGENDA

Item 14.2 - By-Law 2023-XX Being a By-Law to Appoint a Treasurer and to Rescind all By-Laws for any Previously Appointed Treasurers

7. ADOPTION OF THE AGENDA

Item 14.1: Being a By-law to Provide for Drainage Works for the Construction and Improvement of the Bamberg Creek, Jananna, and Koch-Leis Municipal Drains was removed from the agenda.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

That the Agenda as presented for August 28, 2023, be adopted, as amended.

Motion Carried

8. MINUTES OF PREVIOUS MEETINGS

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Martin

THAT the minutes of the following meetings be adopted as presented:

- July 24, 2023 Regular Council Meeting

Motion Carried

9. PUBLIC MEETINGS

9.1 Kennel Application – Noble K9, 2108 Notre Dame Dr. St. Agatha, COR-2023-53

Council asked and received answers from Staff on the following:

- Total number of dogs permitted to be on the premises;
- Ventilation and duct work to be completed at the site;
- Breed of dogs and their purpose; and
- Other licensed kennels in Wilmot.

Riayaan Rauf, Agent, stated their support for the project.

Mayor Salonen asked if there were any additional persons that would like to speak. There were none.

Mayor Salonen asked a second and final time if there were additional persons that would like to speak. There were none.

Moved by: Councillor H. Sidhu

Seconded by: Councillor L. Dunstall

THAT Report COR-2023-53 be received.

Motion Carried

10. PRESENTATIONS - NONE

11. CONSENT AGENDA

Councillor Cressman requested to have item 11.2 removed from the Consent Agenda in order to ask Staff questions.

Moved by: Councillor S. Martin

Seconded by: Councillor H. Sidhu

THAT Consent Agenda item 11.1 be approved.

Motion Carried

11.1 Annual Guiderail Program – Award of Contract, IS-2023-18

THAT Council award RFT 2023-12, Annual Guiderail Program to Royal Fence Limited of Dorchester, Ontario as per their tender submission on August 9, 2023, in the amount of \$469,507.00, plus HST.

11.2 Delton Reibling Municipal Drain – Award of Contract, IS-2023-19

Council asked and received answers from Staff regarding the company being awarded the tender.

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT Tender 2023-10 be awarded to JC Millwrights Inc. for the construction of the Delton Reibling Municipal Drian as per their tender submitted August 9th, 2023, in the amount of \$54,936.73 plus HST.

Motion Carried

12. REPORTS

12.1 Councillor Use of Civic Space Policy, COR-2023-50

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Council adopts Corporate Policy XX relating to Councillor Use of Civic Space.

Council asked and received answers from Staff on the following:

- Communication between Councillors, Staff, and the public;
- Meeting space for Regional Staff, Councillors, and Staff;
- Lack of immediate office space for Councillors at Township facilities; and
- Lack of last-minute office space for Councillors at Township facilities.

Council discussed the need for a space to meet privately with residents.

Staff indicated they would bring forward a revised policy to the September 11, 2023, Regular Council Meeting incorporating feedback received from Council.

Councillor K. Wilkinson introduced an amendment to the main motion, seconded by Councillor H. Sidhu, to receive the draft policy as information.

Council voted on Councillor Wilkinson's amending motion and the motion carried.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Report COR-2023-50 relating to Councillor use of Civic Space be received as information.

Motion Carried12.2 2023 Fall Debenture Issuance, COR-2023-55

Council asked and received answers from Staff on the following:

- Deadlines and postponements on the issuance of debentures;
- The status of Development Charges; and
- Third Ice Pad debentures.

A Member of Council discussed the need for the Interim Chief Financial Officer to review this report.

Councillor Wilkinson brought forward a motion, seconded by Councillor H. Sidhu, to defer consideration of this item to the September 11, 2023, Regular Council Meeting.

Council voted on Councillor Wilkinson's motion and the motion lost.

Councillor Wilkinson requested a recorded vote.

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT Report COR 2023-55 be received for information purposes and further;

THAT Council approve the issuance of development charges funded debentures towards the following approved 2023 Capital Program Projects: New Parks Operations Facility (\$3,550,000.00), Provision for Public Works Facility Expansion (\$1,080,000.00), Union Street – Storm Outlet Replacement (\$104,500.00), and Bridge Street #34/B-T9 (\$300,680.00) and further;

THAT that staff be directed to postpone issuing debt for the Snyder's Road, Foundry Street, and Baden Trunk Sanitary Sewer projects until further analysis is completed and presented to Council and further;

THAT staff re-assign the existing levy funded debenture of \$484,750.00 from the Third Ice Pad project to the Nith River Promenade Project.

In Favour (5): with Mayor
N. Salonen, Councillor S.

Cressman, Councillor H.
 Sidhu, Councillor L.
 Dunstall, Councillor S.
 Martin

Opposed (1): Councillor
 K. Wilkinson

Motion Carried

12.3 2022-2026 Term of Council Annual Review of the Council Rules of Procedure, COR-2023-54

Council asked and received answers from Staff on the following:

- Residency requirements of delegating to Council;
- Amount of time allocated to delegations;
- Requesting notice of registered delegations in advance; and
- Questions regarding conduct and decorum of Council members.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT Report COR-2023-54 – 2022-2026 Term of Council Annual Review of the Council Rules of Procedure be received; and

That staff be directed to bring forward the proposed Procedural By-law attached to Corporate Services Report COR-2023-54 as Attachment “2” to the September 11, 2023, Regular Council meeting for consideration.

Motion Carried

13. CORRESPONDENCE

13.1 North Dumfries Council Resolution Regarding Interim Control By-Law on Aggregate Operations

13.2 Correspondence from Former Councillor Angie Hallman Regarding Township Led Canada Day Celebrations

13.3 Waterloo Region Town Hall Report Regarding the Drug Poisoning Crisis in Waterloo Region

- 13.4 Correspondence from Mike Rice Regarding Township Led Canada Day Celebrations
- 13.5 Correspondence from Steve Clark, Minister of Municipal Affairs and Housing, Regarding Building Faster Fund
- 13.6 Correspondence from Ministry of Natural Resources and Forestry (MNRF) Regarding Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy

14. **BY-LAWS**

By-law 2023-32 Being a By-law to Provide for Drainage Works for the Construction and Improvement of the Bamberg Creek, Jananna, and Koch-Leis Municipal Drains was removed from this agenda and not voted on.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor L. Dunstall

THAT By-Law 2023-40 at item 14.2 as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried

~~14.1 By-Law 2023-32 Being a By-Law to Provide for Drainage Works for the Construction and Improvement of the Bamberg Creek, Jananna, and Koch-Leis Municipal Drains~~

14.2 By-Law 2023-40 Being a By-Law to Appoint a Treasurer and to Rescind all By-Laws for any Previously Appointed Treasurers (addendum)

15. **NOTICE OF MOTIONS - NONE**

16. **ANNOUNCEMENTS**

Mayor Salonen and Council discussed the Township's activities at the Association of Ontario Municipalities. Councillor Cressman discussed the need for creating age-friendly communities. Councillor Martin discussed information about Indigenous relations. Councillor Dunstall discussed information gleaned on community centres.

Mayor Salonen encouraged everyone to enjoy the last days of summer! On behalf of all of Council, the Mayor wished all students of Wilmot a safe and happy school year!

The Mayor highlighted that in recognizing the economic, social, and environmental benefits, the tree canopy contributes to the well-being of the Township of Wilmot and its residents, the Township has hired a consultant to develop a Tree Canopy Policy Framework, As part of that work, the Township is currently conducting a survey that will seek to gather public opinion on the importance of tree preservation and the enhancement and the Township's role in leading or supporting this work. The survey can be found at Wilmot.ca/TreeSurvey and will be open until September 10th.

The Mayor acknowledged that the August 28th meeting was the Director of Finance/Treasurers final meeting with the Township of Wilmot. Patrick Kelly has been with the finance division of Township for 18 years, and on behalf of Council, the Mayor thanked Director Kelly for all those years of service to the citizens of Wilmot and to the corporation and wished him all the best in his new role at the Town of Orangeville.

Sharon Chambers, Chief Administrative Officer, on behalf of the Central Leadership Team, thanked Director Kelly for his 18 years of service to the Township of Wilmot and wished him good luck in his future role. Ms. Chambers introduced Dan Elliott, the Interim Treasurer/Chief Financial Officer for the Township of Wilmot. Mr. Elliott has a lengthy career in municipal finance. Ms. Chambers also announced that Manager of Legislative Services/Clerk, Jeff Bunn will be taking on the role of Interim Director of Corporate Services. Mr. Bunn will be providing day-to-day leadership to the Corporate Services division.

17. BUSINESS ARISING FROM CLOSED SESSION

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

That Council receives as information:

1. A confidential verbal report regarding Section 239(2)(d) - Labour relations or employee negotiations, and Section 239(2)(b) - Personal matters about an identifiable individual (Corporate Services); and
2. A confidential verbal report regarding Confidential Information Supplied in Confidence from the Province of Ontario- Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item, and Section 239 (2)(i) - a trade secret or scientific, technical, commercial or financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere

significantly with the contractual or other negotiations of a person, group of persons, or organization.

Motion Carried

18. CONFIRMATORY BY-LAW

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT the Confirmatory By-law, as attached to this agenda, be read a first, second and third time, and finally passed in Open Council.

Motion Carried

19. ADJOURNMENT

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried