



CORPORATE SERVICES *Staff Report*

REPORT NO: COR-2023-56

TO: Council

SUBMITTED BY: Jeff Bunn, Interim Director of Corporate Services, Manager of Legislative Services/ Municipal Clerk

PREPARED BY: Erin Merritt, Supervisor of Municipal Law Enforcement

REVIEWED BY: Sharon Chambers, CAO

DATE: September 11, 2023

SUBJECT: Noble K9 Kennel Application, 2108 Notre Dame Dr, St. Agatha

RECOMMENDATION:

THAT Noble K9 Kennel Application be approved, subject to the applicant's (Riayaan Rauf) completion of the following conditions be met to the satisfaction of the Supervisor of Municipal Law Enforcement prior to issuance of the Kennel License:

- 1) All Kennel facilities must be upgraded to meet all Kennel Conditions listed in Section 15 of the Township of Wilmot's Dog and Kennel Bylaw #2023-11
- 2) Where such upgrades require a building permit, all work must be completed, and all inspections must be finalized by the Township's Building Department building inspectors
- 3) Inspection completed by the Supervisor of Municipal Law Enforcement to ensure all requirements have been met
- 4) All applicable licensing fees have been paid in full (20 Dogs x \$25 fee = \$500)

SUMMARY:

The purpose of this report is to recommend that Council approves the Kennel Application that has been received from Noble K9 for a kennel facility proposed to be located at 2108 Notre Dame Dr. St. Agatha. In accordance with By-law 2023-11 regulating Dogs and Dog Kennel Licenses, Notice of this application has been given to property owners with 150m (492 feet) of the boundaries of the subject land and a Public Meeting was conducted on August 28, 2023. The Township has not received any correspondence from the public regarding this Kennel application.

BACKGROUND:

On July 5, 2023, the Township received a complete application by Noble K9, for a kennel operation (boarding and training facility) to be located at the property of 2108 Notre Dame Dr., St. Agatha.

The application is seeking approval for the operation of a boarding kennel to facilitate a maximum of 20 dogs.

A Public meeting was held during the Council meeting on August 28, 2023, and no comments from the public have been received at the time of this report.

REPORT:

As outlined in the staff report for the public meeting, this kennel application satisfies the requirement of the Township of Wilmot's Dog and Kennel Bylaw. During the Public meeting, Council raised concerns about the building that will be used for the Kennel, if approved. To address these concerns, staff are proposing four conditions be met to the satisfaction of the Supervisor of Municipal Law Enforcement before issuance of the Kennel Licence These conditions include:

- 1) All Kennel facilities must be upgraded to meet all Kennel Conditions listed in Section 15 of the Township of Wilmot's Dog and Kennel Bylaw #2023-11;
- 2) Where such upgrades require a building permit, all work must be completed, and all inspections must be finalized by the Township's Building Department building inspectors;
- 3) Inspection completed by the Supervisor of Municipal Law Enforcement to ensure all requirements have been met; and that,
- 4) All applicable licensing fees have been paid in full (20 Dogs x \$25 fee = \$500)

Pursuant to the Township of Wilmot's Dog and Kennel By-law, this kennel operation, like all kennels within the Township are subject to routine annual inspections conducted by Municipal Law Enforcement officers. Also, if complaints are received, staff at any time may conduct further inspections to ensure all aspects of the bylaw are being complied with.

In conclusion, this kennel is a permitted use of the lands on the subject property. The proposed requirements before occupancy addresses concerns about updates to the ventilation system and the condition of the kennel building. Standard practice of the Municipal Law Enforcement staff is the follow-up on any concerns and work with the kennel operator to ensure the operations of this new kennel are positive and the dogs health and safety remain the priority. Staff recommend that this kennel license be granted subject to all requirements outlined within this report have been met.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The proposed Kennel application approval align with the Quality of Life and Responsible Governance Strategic Plan Goals.

FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, will be collected before the issuance of the Kennel License.