



## Community Services *Staff Report*

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REPORT NO: CS 2023-11

TO: Council

SUBMITTED BY: Amber Schenck, Community Services Project Coordinator

PREPARED BY: Amber Schenck, Community Services Project Coordinator

REVIEWED BY: Sharon Chambers, CAO  
Patrick Kelly CPA, CMA Director of Corporate Services / Treasurer

DATE: June 12, 2023

SUBJECT: Award of Contract – Tennis Court Resurfacing (Sir Adam Beck)

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### RECOMMENDATION:

THAT Report CS 2023-11, regarding the Award of Contract to Bourassa Sport Technologie for Tennis Court Resurfacing at Sir Adam Beck Park be received for information purposes.

### SUMMARY:

This report outlines the bidding process and award of contract for the supply and installation of acrylic tennis court surfacing to the double tennis courts in Sir Adam Beck Community Park.

The submission from Bourassa Sport Technologie was evaluated by staff and approved by the Treasurer. In accordance with the Township Procurement By-Law, this report is provided for information purposes.

### BACKGROUND:

Sir Adam Beck Park is the largest recreational amenity in Baden. It includes two (2) softball diamonds, one (1) large playground, two (2) tennis courts/pickleball courts, an asphalt multi-purpose pad with basketball nets, and fieldhouse with public washrooms, and a pavilion. The tennis court surface was reconstructed in 2022 due to failure in the integrity of the granular base

materials. The tennis courts underwent multiple repairs between 2017 and 2021 but saw little to no long-term improvement.

For safety and usability reasons, the tennis courts were reconstructed in 2022 and are ready for the acrylic surfacing materials to be reapplied. A capital project was approved by Council in 2023 an additional \$50,000 on top of the un-utilized funding of approximately \$17,500. This budget also includes \$7,400 for the addition of perimeter windscreens which will be installed after the surfacing project works are completed.

#### REPORT:

The scope of RFP 2023-08 includes the supply and installation of an acrylic topcoat with court line painting for both tennis and pickleball, respectively, atop the newly constructed asphalt to provide a quality play surface in accordance with Tennis Canada specifications. These tennis courts will continue to provide important outdoor physical activity opportunities for members of the community.

Bid documents were issued through the Township's online bids portal seeking qualified, experienced surfacing contractors to supply and install acrylic tennis court surfacing to the double tennis courts in Sir Adam Beck Community Park, located at 215 Snyder's Road E, Baden, for the Township of Wilmot.

At the time of closing, one (1) submission was received from Bourassa Sport Technologie with an upset limit fee that was within the capital budget allocations. The submission was evaluated per the proposal criteria and the evaluation team recommended to the Treasurer that the project be awarded to Bourassa Sport Technologie.

In accordance with the Township Procurement By-Law, approval was granted by the Treasurer. This report is being provided to Council for information purposes.

#### ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Awarding this repair contract aligns with the corporate goals of Quality of Life by providing safe, playgrounds for public access. This contract also meets the Responsible Governance goal for fiscal responsibility.

#### FINANCIAL CONSIDERATIONS:

The reconstruction works at Sir Adam Beck Community Park Tennis Courts were approved funding within the 2022 and 2023 Capital Budgets as follows:

<b>Funding Source</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Infrastructure Reserve Fund – Facilities	\$150,000	\$50,000	\$200,000
<b>Total</b>	<b>\$150,000</b>	<b>\$50,000</b>	<b>\$200,000</b>

The tennis court surface reconstruction works completed in 2022 resulted in total costs of \$132,548.46. As such, total remaining funds, inclusive of the additional \$50,000 allocation in 2023 are \$67,451.54.

Awarding RFP 2023-08 to Bourassa Sport Technologie for the tennis court surfacing at a cost of \$55,968.00 (net of HST rebate), leaves approximately \$11,500.00 for staff to source and install the perimeter windscreens, which were previously estimated at \$7,400.

ATTACHMENTS:

N/A