

Council Meeting Minutes

Council Meeting

Date: May 8, 2023, 7:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Community Services, S. Jackson
Director of Corporate Services/Treasurer, P. Kelly
Director of Infrastructure Services, J. Molenhuis
Director of Development Services, H. O'Krafka
Supervisor of IT, K. Jeffreys
Deputy Clerk, C. Curtis
Manager of Legislative Services/Clerk, J. Bunn
Desktop Support Technician, R. Ubhi

1. MOTION TO CONVENE INTO CLOSED MEETING

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT a Closed Meeting of Council be held on May 8, 2023 at 5:30 p.m. in accordance with Section 239(2)(b) and Section 239 (3.1) of the Municipal Act, 2001 to consider the following:

- Striking Committee - Section 239(2)(b) - personal matters about an identifiable individual, including municipal or local board employees.

- Council Orientation (Drainage Act) - Section 239(3.1) - the meeting is held for the purpose of educating or training the members.

Motion Carried

2. MOTION TO RECONVENE IN OPEN MEETING

Councillor Dunstall joined the meeting at 7:00 p.m.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Cressman

THAT Council reconvenes in Open Session at 7:00 p.m.

Motion Carried

3. MOMENT OF REFLECTION

Last week the Township of Wilmot recognized two significant events.

May 5 was the National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two-Spirit People, also known as Red Dress Day.

Red Dress Day, an annual event started by the REDress Project, aims to raise awareness of Missing and Murdered Indigenous women, girls, and two-spirit people across Canada. We must remember, honour, and take action against these tragic events.

The Township of Wilmot joins communities across the nation in strongly condemning gender and racially motivated violence. For more information, please visit wilmot.ca/IndigenousRelations.

The Coronation of King Charles III took place on Saturday, May 6 in London, England. It was an opportunity for Canadians to reflect on the role that the monarchy plays in Canada's political system, the contributions the monarchy has made to Canada's history and culture, and the important role that it continues to play in Canadian society.

The Township of Wilmot extends best wishes to His Royal Highness King Charles III and his wife, Camilla, as king and queen of the United Kingdom and all other Commonwealth realms.

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor S. Cressman read the Territorial Acknowledgement and shared a personal reflection.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no Disclosures of Pecuniary Interest at this meeting.

6. ADDITIONS TO THE AGENDA

Item 10.2 - Presentation Materials from Sustainable WR:

- (GR) SWR 2023 Council deck – 2023-04-10
- SWR Year End Report

Item 13.2 - Correspondence from Enbridge Gas Inc. dated May 2, 2023

Item 13.3 - Correspondence from Concerned Citizens dated May 4, 2023

7. ADOPTION OF THE AGENDA

Council amended the order of the agenda to address Item 15, Notice of Motions, as the next item on the agenda.

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

That the Agenda as presented for May 8, 2023, be adopted as amended.

Motion Carried

8. MINUTES OF PREVIOUS MEETINGS

Moved by: Councillor H. Sidhu

Seconded by: Councillor K. Wilkinson

THAT the minutes of the following meetings be adopted as presented:

- April 17, 2023

Motion Carried

9. PUBLIC MEETINGS

9.1 Delton Reibling Municipal Drain – Engineer's Report, COR-2023-30

Curtis McIntyre, K Smart, provided a high-level overview of their Drainage Report for the Delton Reibling Municipal Drain.

Council asked and received answers from Mr. McIntyre on who is fiscally responsible for the clearing of brush that has already occurred, and whether the landowner has any control over when the drainage works will be undertaken.

Mayor Salonen asked if there were any persons in the audience or electronically who wanted to address Council on this file.

Mayor Salonen asked for a second and final time if anyone in the audience wanted to address Council.

Mayor Salonen asked if there was any person who would like to be added or removed from the petition. There were none.

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT the Engineer's Report dated February 7, 2023, for the Delton Reibling Municipal Drain for improved drainage in lot 31 and 32, Concession 3 Block A, Township of Wilmot be considered in accordance with Section 42 of the Drainage Act; and

THAT the By-law 2023-23, as attached to this agenda, be given first and second reading to provisionally adopt the Report if the Report is not referred back to the Engineer and the petition remains valid after consideration of the Report; and

THAT the date for the Court of Revision be scheduled for May 29, 2023, if By-law 2023-23, as attached to this agenda, is provisionally adopted, with Councillor Stewart Cressman, Councillor Kris Wilkinson and Councillor Harvir Sidhu appointed as members for the Court of Revision.

Motion Carried

10. PRESENTATIONS

10.1 Kyra Chisolm - ClimateAction WR

Councillor Dunstall left the meeting at 7:25

Council asked and received answers on the methodology used to determine the impact agriculture has on climate change.

10.2 Tova Davidson - Sustainable WR

11. CONSENT AGENDA

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Cressman

THAT Items 11.1 and 11.2 be approved by consent.

Motion Carried

11.1 2023 Final Tax Levy By-Law, COR 2023-28

THAT Report COR 2023-28 regarding the 2023 Final Tax Levy By-Law, be received for information.

11.2 Award of Contract - Watermain Relining Nafzifger Road and Casselholme Crescent, IS-2023-11

THAT Council award RFP 2023-01 to Fer-Pal Construction Ltd. of Toronto, ON, as per their proposal submitted April 11, 2023, in the amount of \$966,980.00 for the relining of watermain on Nafziger Road and Casselholme Crescent.

12. REPORTS

12.1 Citizen Advisory and Quasi-Judicial Committee Appointments 2023, COR 2023-33

Mayor Salonen read the suggested appointees to the Township's Citizen Advisory and Quasi-Judicial Committees.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor H. Sidhu

THAT Report COR 2023-33 Citizen Advisory and Quasi-Judicial Committee Appointments 2023 be received; and further,

THAT the following individuals be appointed to various advisory and quasi-judicial committees:

Committee of Adjustment:

1. Christine Koehler
2. Louise Lalonde
3. Steve Miller
4. Tyler Bowman
5. Wayne Roth

Heritage Wilmot and Castle Kilbride Advisory Committee:

1. Al Junker
2. Alan Doherty
3. Colleen Herner
4. Donna (Patty) Clarke
5. Marg Rowell
6. Nicolas Bogaert
7. Rene Eby
8. Susan Hammer
9. Wade Brown
10. Yvonne Zyma

Property Standards Appeal Committee / Dangerous Dog Designation Appeal Committee

1. Blain Bechthold
2. Dennis Mighton
3. Joseph Henhoeffter
4. Rachel Klingenberg
5. Richard Pfeifle

Motion Carried

DRAFT

12.2 RFP Award Nith River Promenade Construction, CS-2023-05

Council asked and received answers from Staff on the following:

- Clarification on what the \$30,000 funding will be used for
- Scope of work for contractors for general maintenance and if Township staff can participate
- Random costs and change notices of the RFP award

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT Report CS 2023-05 regarding the Nith River Promenade Trail Construction be received; and further,

THAT Lyncon Construction Inc. be awarded the contract for the Nith River Promenade, Trail, and Lighting Enhancements at a value of \$847,838; and further

THAT Lyncon Construction Inc. be awarded additional project works up to an upset limit of \$105,000, net of HST rebate, to complete trail lighting and other provisional items separated out from the original design, as per Council direction within the 2023 budget.

Motion Carried

13. **CORRESPONDENCE**

13.1 Letter from Nith Valley EcoBoosters dated April 18, 2023

13.2 Correspondence from Enbridge Gas Inc. dated May 2, 2023 (addendum)

13.3 Correspondence from Concerned Citizens dated May 4, 2023 (addendum)

14. **BY-LAWS**

Council requested additional information on Item 14.2.

Staff provided an overview of the by-law to Council.

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Martin

THAT By-Law items 14.1 and 14.2 as attached to this Agenda be read a first, second and third time, and finally passed in Open Council; and

THAT By-Law item 14.3 as attached to this Agenda be read for a first and second time and be brought back to council at a future date for a third reading.

Motion Carried

- 14.1 By-Law 2023-21 Being a By-law to Establish the 2023 Final Tax Levy, the 2023 Rates of Taxation and to Provide for the Payment of Taxes by Instalments
- 14.2 By-Law 2023-22 Being a By-Law By-Law to Confirm the Establishment of a Highway in the Township of Wilmot
- 14.3 By-Law 2023-23 Being a By-Law to Provide for Drainage Works for the Construction and Improvement of the Delton Reibling Municipal Drain

15. NOTICE OF MOTIONS

15.1 Township of Wilmot User Fees - Room Rental

Councillor L. Dunstall's Notice of Motion:

WHEREAS the Township of Wilmot is committed to the health and safety of all residents; and,

WHEREAS the Township of Wilmot collects user fees relating to facility rentals;

NOW THEREFORE BE IT RESOLVED that staff be directed to allocate user fees associated with the rental of the Wilmot Room at the Wilmot Administration Complex on May 25, 2023 to facilitate a discussion between the Waterloo Regional Police Services and seniors within the Township of Wilmot, to the Council Special Events Budget.

This item was moved to item 8.

Councillor Dunstall discussed that roughly 40% of Wilmot residents are seniors and is looking to create a partnership with seniors and policing.

Councillor Wilkinson brought forward an amending motion:

THAT Staff be directed to research municipal best practices and report back to Council on a policy relating to Councillor access to municipal facilities to conduct constituency business.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

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WHEREAS the Township of Wilmot collects user fees relating to facility rentals;

NOW THEREFORE BE IT RESOLVED that staff be directed to allocate user fees associated with the rental of the Wilmot Room at the Wilmot Administration Complex on May 25, 2023 to facilitate a discussion between the Waterloo Regional Police Services and seniors within the Township of Wilmot, to the Council Special Events Budget.

Motion Carried

Amendment:

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Cressman

THAT Staff be directed to research municipal best practices and report back to Council on a policy relating to Councillor access to municipal facilities to conduct constituency business.

Motion Carried

16. ANNOUNCEMENTS

For the last three years, the Township of Wilmot's Community Services department has been blessed with a very personable and effective leader, Sandy Jackson, Director of Community Services. I am sad to announce that this is Director Jackson's last Council meeting as her last day with the Township is this Friday, May 12.

On behalf of Council and the Township of Wilmot, we want to thank you for your passionate and dedicated leadership. Congratulations on your much-deserved retirement and we wish you the very best in your next chapter.

Due to the changing needs of our growing community and the need to create a more user-friendly by-law, Municipal Law Enforcement for the Township of Wilmot would like to modernize the current Noise By-law through various public consultation opportunities.

Residents are invited to provide feedback through an online survey that is now open and available until Friday, June 9, at 4:30 p.m. Residents are also invited to

engage with staff and provide feedback in person, if preferred, at the following locations:

Thursday, May 11

Active Living Centre inside the Wilmot Recreation Complex

11:00 a.m. to 12:00 p.m.

Saturday, May 13

Wilmot Recreation Complex

8:00 a.m. to 1:00 p.m.

For more information and to access the online survey, please visit wilmot.ca/ByLawReviews.

Month of May

May is Mental Health Month in Canada. It is a time to raise awareness about mental health and encourage people to prioritize their mental well-being. We must work together to reduce the stigma surrounding mental illness and promote access to resources and support for those who may be struggling. For more information, please visit cmha.ca.

Lyme disease awareness month is observed in May to educate people about the signs, symptoms, and prevention of Lyme disease, a tick-borne illness that can have serious health consequences if left untreated. For more information, please visit canlyme.com.

May is Museum Month, is an initiative of the Ontario Museum Association and is celebrated by the over 700 museums, galleries, and heritage sites in Ontario. It is an opportunity to celebrate the important contributions of museums, like Wilmot's own Castle Kilbride, to their communities. The celebration also coincides with International Museum Day on May 18, a worldwide initiative of the International Council of Museums.

17. BUSINESS ARISING FROM CLOSED SESSION

There was no business arising from Closed Session.

18. CONFIRMATORY BY-LAW

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT the Confirmatory By-Law, as attached to this agenda, be read a first, second and third time, and finally passed in Open Council.

Motion Carried

19. ADJOURNMENT

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried