

 TOWNSHIP OF WILMOT	Corporate Policy Manual
	Section: COUNCIL
	Policy # CL-05.2 Pg. 1 of 1 PROPERTY STANDARDS COMMITTEE
Revision Date: December 6, 2010	Issue Date: February 11, 2002
Approved by: Council	Review Date:

PURPOSE

To appoint a Property Standards Committee to adjudicate any appeals of property standards orders as per Section 22 of the Property Standards By-law. (No. 2010- 54)

SCOPE

An ad will be placed in the local newspaper at the end of a 4 year term, inviting individuals to submit their application to serve on the committee, subject to council approval.

A committee shall be composed of such persons, not fewer than three, as the council considers advisable.

The terms of office for the members of the Committee shall be for four (4) years. When a vacancy occurs in the membership of the Committee, the Council shall forthwith fill the vacancy.

The members of the Committee shall elect one of themselves as chair, and when the chair is absent through illness or otherwise, the Committee may appoint another member as acting chairman and shall make provisions for a secretary for the Committee, and any member of the Committee may administer oaths.

A majority of the Committee constitutes a quorum, and the Committee may adopts its own rules of procedure but before hearing an appeal under Subsection (17) of Section 31 of The Planning Act, 1990, shall give notice or direct that notice be given of such hearing to such persons as the Committee considers should receive such notice.

The secretary shall keep on file minutes and records of all applications and the decisions thereon and all other official business of the Committee.

The members of the Committee shall be paid such compensation as the Council may provide.

COMMENTS: as per Resolution 2002-39, the remuneration rate for the members of the committee is \$50.00 per meeting plus the standard municipal mileage rate.