

Committee Meeting Minutes**ad hoc Budget Advisory Committee Meeting**

January 30, 2023, 5:00 P.M.

Council Chambers

60 Snyder's Road West

Baden, Ontario

N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Corporate Services / Treasurer, P. Kelly
Director of Development Services, H. O'Krafka
Director of Infrastructure Services, J. Molenhuis
Director of Community Services, S. Jackson
Supervisor of Information Technology, K. Jeffreys
Administrative Clerk, C. Greenley
Manager of Finance/Deputy Treasurer, A. Romany
Manager of Legislative Services / Municipal Clerk, Jeffrey Bunn
Fire Chief, R. Leeson

1. MOTION TO CONVENE INTO CLOSED MEETING

There was no Closed Meeting of the ad hoc Budget Advisory Committee.

2. MOTION TO CONVENE IN OPEN MEETING

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT the ad hoc Budget Advisory Committee convenes in Open Session at 5:06 p.m.

Motion Carried

3. MOMENT OF REFLECTION

Mayor N. Salonen acknowledged the passing of former Mississauga Mayor, Hazel McCallion. She passed away Sunday morning at the age of 101. For those that don't know, Hazel was one of Canada's longest serving mayors, having been mayor for over 36 years, retiring at the 'young age' of 93. On behalf of Council and Wilmot Township, Mayor Salonen extended her deepest condolences to Hazel's family and Friends. She also encourages people to read some of her story and achievements. As Premiere Ford said upon her passing, "Hazel was the true definition of a public servant".

With January drawing to a close, we look ahead to February and Black History Month. This is a time to pause learn and celebrate the many achievements and contributions of black Canadians. The 2023 theme is "Ours to Tell", encouraging stories of black Canadians' success, sacrifice, and triumph. There are various events and learning opportunities across the Region during this month. More [information can be found](#) the Township of Wilmot website. Mayor Salonen asked that individuals not let this month be the only point to engage with black history, as it is a part of our larger community's history. Mayor Salonen also encouraged anyone interested in learning about local history to take initiative and look at the black settlement established in Queen's Bush in Wellesley, in the 1800s. It is an intriguing part of our local history that Mayor Salonen was recently made aware of.

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor S. Martin read the Territorial Acknowledgement.

5. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

6. ADOPTION OF THE AGENDA

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

That the Agenda as presented for January 30, 2023 be adopted.

Motion Carried

8. MINUTES OF PREVIOUS MEETINGS

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT the minutes of the following meetings be adopted as presented:

- ad hoc Budget Committee Meeting December 12, 2022

Motion Carried

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no disclosures of pecuniary interest.

12. REPORTS

12.1 2022 Operating Summary, COR-2023-03

Chief Administrative Officer, S. Chambers made a brief introduction, discussing the Township's financial performance over the past year, and the reports being presented at this meeting.

Director of Corporate Services/Treasurer P. Kelly gave a high-level overview of Report COR-2023-03.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Report COR 2023-03, prepared by the Manager of Finance / Deputy Treasurer, regarding the 2022 Operating Budget vs. Actual, for the year ended December 31, 2022 (un-audited), be received for information purposes.

Motion Carried

12.2 Final Review of 2022 Capital Program (un-audited), COR-2023-04

Dorothy Wilson delegated on behalf of the Wilmot Ecumenical Working Group on Indigenous/Settler Relationships, in support of the Township moving forward with the second recommendation in the First People's Group Report. Delegate asked and received answers from Staff regarding budgeted expenditures in 2022 for this recommendation, and funding required for the Township to proceed with this recommendation in 2023.

Director of Corporate Services/Treasurer P. Kelly gave a high-level overview of Report COR-2023-04.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Martin

THAT Report COR 2023-04, prepared by the Manager of Finance / Deputy Treasurer, regarding the 2022 Capital Program, for the period ending December 31, 2022, be received for information purposes.

Motion Carried

12.3 Reserves and Reserve Funds (un-audited) For the year ended December 31, 2022, COR-2023-05

Director of Corporate Services/Treasurer P. Kelly gave a high-level overview of Report COR-2023-05.

Committee asked and received answers regarding the objective of the reserve fund strategy project with 2Mi Consultants.

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT Report COR 2023-05, prepared by the Manager of Finance / Deputy Treasurer, regarding Reserves and Reserve Funds, for the year ended December 31, 2022, be received for information purposes.

Motion Carried

12.4 Annual Debenture Update (un-audited) for the year ended December 31, 2022, COR-2023-06

Director of Corporate Services/Treasurer P. Kelly gave a high-level overview of Report COR-2023-06.

Committee asked and received answers from Staff on the following topics:

- Life expectancy of a trunk sewer
- Status of the debt taken for purpose of the third ice pad
- Debt management strategy
- Reasons for Township utilizing debt for work associated with Waterloo Regional road projects
- Whether infrastructure reserve funds can be utilized for projects deemed growth related

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Report COR 2022-06, prepared by the Manager of Finance / Deputy Treasurer, regarding the Annual Debenture Update (un-audited), for the year ended December 31, 2022, be received for information purposes.

Motion Carried

12.5 O. Reg 284/09 – Excluded Expense Estimate, COR-2023-08

Director of Corporate Services/Treasurer P. Kelly gave a high-level overview of Report COR-2023-08.

Staff and Council discussed the exclusion of amortization expenses, which are excluded from the budget.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor L. Dunstall

THAT pursuant to Ontario Regulation 284/09, Report COR 2023-08 serve as a method for communicating the exclusion of estimated amortization expenses from the 2023 Municipal Budget.

Motion Carried

13. ADJOURNMENT

Moved by: Councillor S. Martin

Seconded by: Councillor K. Wilkinson

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried