



INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2022-22

TO: Council

SUBMITTED BY: Arthur Flach, Municipal Clerk

PREPARED BY: Chad Curtis, Deputy Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Proposed 2023 Regular Council Meeting Schedule

RECOMMENDATION:

THAT the following schedule for Regular Council Meetings be adopted:

January 16, 2023	February 13, 2023	March 6, 2023
January 30, 2023	February 27, 2023	March 20, 2023
April 3, 2023	May 8, 2023	June 12, 2023
April 17, 2023	May 29, 2023	June 26, 2023
July 24, 2023	August 28, 2023	September 11, 2023
		September 25, 2023
October 16, 2023	November 13, 2023	December 11, 2023
October 30, 2023	November 27, 2023	

SUMMARY:

In advance of the new year, Council adopts a schedule of meetings to provide notice to the public of when those meetings will be held. Staff recommends that the above schedule for Regular Council meetings be adopted.

REPORT:

Annually, Council adopts a resolution to establish a Regular Council meeting schedule in accordance with the Procedural By-law.

As in previous years, the members of the Corporate Leadership Team (CLT) review the proposed schedule before the recommendation to Council. The schedule is reviewed for potential conflicts with various events that would affect the availability of Council and / or staff. Such events would include the 2023 Budget process, statutory holidays, municipal conferences and school breaks.

Upon approval, the Council schedule will be posted to the Township's website, with future meetings communicated via website updates and social media posts.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Upon approval, the schedule is subsequently posted on the Township website, aligning with the strategic plan goals of responsible governance and community engagement. This avenue of communicating municipal matters will further facilitate future communications for residents and other interested parties.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

This report and resolution are aligned with UN Sustainable Development Goal 16, regarding *peace, justice and strong institutions*

FINANCIAL CONSIDERATIONS:

The establishment of the annual Council meeting schedule has no direct financial implications.

ATTACHMENTS: NIL