



PUBLIC WORKS AND ENGINEERING

Staff Report

REPORT NO: PWE-2022-31

TO: Council

SUBMITTED BY: Jeff Molenhuis, P.Eng., Director of Public Works & Engineering

PREPARED BY: Chris Thorne, Supervisor of Operations – Water/Wastewater

REVIEWED BY: Sharon Chambers CAO
 Patrick Kelly CPA, CMA, Director of Corporate Services / Treasurer

DATE: June 27, 2022

SUBJECT: Award of Contract – Supply and Delivery of 1 (One) New
 Combination Sewer Flusher / Hydro Excavation Truck

RECOMMENDATION:

THAT RFP 2022-28 be awarded to FST Canada Inc. o/a Joe Johnson Equipment to supply and deliver one (1) new Combination Sewer Flusher / Hydro Excavation Truck as per their proposal dated May 30, 2022, in the base amount of \$637,203.00 plus HST; and further

THAT \$650,000 be incorporated within the 2023 Capital program, with proportional funding allocations from Development Charges and Infrastructure Reserve Funds.

SUMMARY:

This report outlines the proposal processes and recommends award of contract to the successful bidder for the Supply and Delivery of 1 (One) New Combination Sewer Flusher / Hydro Excavation Truck.

BACKGROUND:

The Combination Sewer Flusher / Hydro Excavation Truck is used for Public Works emergency and maintenance activities. The unit would be utilized in service delivery repairs for underground infrastructure, subsurface investigations, as well as preventative maintenance operations in the storm and sanitary infrastructure. The use of hydro-excavation allows for minimal impact, damage and disruption to the environment and other infrastructure when completing underground works.

Due to the length of time required to build and deliver this unit, the tender was issued in 2022; however, as with other major equipment with long delivery times, the funds will not be required until delivery in Q3/Q4 of 2023. As such, the RFP release timing was done in a manner to allow the municipality to plan timing of delivery and budget adequately for the unit.

REPORT:

On May 6th, 2022, the RFP document was made available online through the Township's e-bidding site. There was a total of six (6) document takers, with a total of six (6) proposals received at time of close on May 30th, 2022.

The proposal submissions were evaluated based upon the following three (3) criteria with weighting allocated to each:

- Overall Compliance with Specifications – 30%
- Warranty / Delivery Time – 40%
- Cost Proposal – 30%

Bidder	Location
Carrier Centers	London, Ontario
JD Brule Equip- Option A	Greely, Ontario
JD Brule Equip- Option B	Greely, Ontario
C.M. Equipment	Ajax, Ontario
FST Canada -Option A	Innisfil, Ontario
FST Canada -Option B	Innisfil, Ontario

As a result, the proposal submission received from FST Canada Inc. o/a Joe Johnson Equipment, at a cost of \$637,203.00, plus HST, is compliant with the specifications outlined within the RFP documents, is the highest-ranking proposal and is recommended for award. References have been verified and appear to be satisfactory.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This initiative supports the goals and strategies of enhancing:

- Responsible Governance through Active Communications, Fiscal Responsibility, and Infrastructure Investments.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

Goal 9: Industry, Innovation, and Infrastructure
Goal 11: Sustainable Cities and Communities

FINANCIAL CONSIDERATIONS:

The 10-Year Capital Forecast included funding projections as outlined below:

Funding Source	Amount
Infrastructure Reserve Fund - Sanitary	\$ 435,000
Development Charges – Sanitary	\$ 145,000
Total Budget	\$ 580,000

Given the base cost proposal of \$648,418, net of HST rebate, the 2023 Budget would need to include additional funding of \$17,105 from DCs and \$51,313 from Infrastructure Reserve Funds to cover the budget shortfall. A portion of funding will be returned to reserve funds following the sale of the surplus vehicle. There may also be minor incidental costs to prepare the unit for integration into the fleet.

ATTACHMENTS:

None