



INFRASTRUCTURE SERVICES

Staff Report

REPORT NO: IS-2026-12
TO: Committee of the Whole May 4, 2026
SUBMITTED BY: Jeff Willmer, Chief Administrative Officer
PREPARED BY: Ken VanderWal, Director of Infrastructure Services
REVIEWED BY: Jeff Willmer, Chief Administrative Officer
DATE: April 27, 2026
SUBJECT: Veterans Commemorative Crosswalk

RECOMMENDATION:

THAT Report IS-2026-12 Veterans Commemorative Crosswalk be received for information; and,

THAT Council approve the proposed design options for the Veterans Memorial Crosswalk to be installed on Huron Street approximately 45m east of Union Street.

THAT Council approve installation of the proposed crosswalk when \$15,000 in donated funding is received, representing 100% of the cost of installation plus 50% as per approved Policy; and

THAT Council provide delegated authority to the CAO and/or Director of Infrastructure Services to enter into agreement with the New Hamburg Board of Trade to facilitate the proposed crosswalk.

SUMMARY:

Pursuant to the recently approved Commemorative or Decorative Crosswalk Policy CG-IS-2025-002, the New Hamburg Board of Trade is presenting the Veterans Memorial Crosswalk design to be located on Huron Road for Council approval.

Council has previously per Report IS 2025-40 provided delegated authority to the CAO and/or Director of Infrastructure Services to enter into agreements with the Region of Waterloo and the Canadian Legion Branch 532 for installation of this crosswalk.

The proposed crosswalk meets the requirements of the approved policy and has an estimated installation cost of \$approximately \$10,000 based on a quote received in July of 2025.

BACKGROUND:

As per the recently approved Decorative and Commemorative Crosswalk Policy, all designs are to be considered for approval by Council.

Further, installations are to be completed by Township forces or through contracts procured as per the Township of Wilmot By-law Number 2021-43 being a by-law to provide for procurement of goods and services and the disposal of surplus goods. Installation of the proposed crosswalk will therefore be completed through Township procurement or through Region of Waterloo resources.

Also, as per the Policy, decorative crosswalks shall be provided for review and comment to the Grand River Accessibility Advisory Committee or other Accessibility Advisory Committee as required by AODA for comment and review. Following Township approval staff will be forwarding the crosswalk designs to GRAAC for comment prior to installation.

Staff have reviewed the proposed crosswalk and find that it meets the requirements laid out in the Ontario Traffic Manual (OTM) Book 15 for Pedestrian Crossing Treatments. Further, the existing crossing currently has tactile plates and all other aspects of Accessibility for Ontarians with Disabilities Act.

Following approval by Council, as per the policy, the approved design(s) will be provided to the Grand River Accessibility Committee. The Proposed Crosswalk design(s) have been provided to the Region of Waterloo for comment as Peel Street is a Regional Right of Way.

A donation portal has been provided to accept donations for the proposed works, and donations are eligible for charitable donation tax receipts.

REPORT:

Pursuant to the Commemorative or Decorative Crosswalk Policy as approved by Council October 6th, 2025, The New Hamburg Board of Trade has presented a Commemorative Crosswalk design for installation on Huron Street at the existing crosswalk location located between Mill Street and Union Street in New Hamburg.

As Huron Street is a Regional Right of Way, Staff have initiated the agreement with the Region of Waterloo for this installation which Council previously approved delegated authority to the CAO and/or Director of infrastructure services to enter into.

Per the policy, the installation will be completed by Township Forces pursuant to the Township Purchasing By-Law, as such Staff have reached out to Gentem for an updated quotation on this installation.

Also, per the Policy, the Crossing is only permitted at locations meeting the most current requirements of the Accessibility for Built Environment (Ontario Regulation 413/12 or Ontario Regulation 191/11 with amendment Regulation 143/12) AODA.

The applicant shall be responsible for all costs associated with the Commemorative or Decorative Crosswalk.

The proposed design provides visual contrast and will be reflective as per the requirements of the OTM and contains ladder (or zebra) markings which conform to the requirements of the Highway Traffic Act (HTA) and OTM.

Township Staff have no concerns regarding the design of the proposed Commemorative Crosswalk

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Healthy Community

- Strengthen relationships with community groups by developing partnership agreements that include clear and consistent policies, processes, roles, and responsibilities.

FINANCIAL CONSIDERATIONS:

Funding for the crosswalk is to be provided by donations received by the Township. Finance Staff have already provided a donations link.

Per a quotation received in 2025, the anticipated cost for installation of the crosswalk is approximately \$10,000. Recently approved Commemorative and Decorative Crosswalk Policy requires an additional 50% of the costs to address repairs and/or removal of the crosswalk.

As such the anticipated required donation level for installation of the Veterans Memorial Crosswalk on Peel Street in New Hamburg is \$15,000.

ATTACHMENTS:

Huron Street Crosswalk-Veterans Memorial Crosswalk Option 1
Huron Street Crosswalk-Veterans Memorial Crosswalk Option 2
CG-IS-2025- Commemorative or Decorative Crosswalk Policy
Crosswalk Price Quote