

## **Special Council Meeting Minutes**

### **Special Council Meeting**

Date: June 16, 2025, 6:00 P.M.  
Location: Council Chambers - Hybrid  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor N. Salonen  
Councillor S. Cressman  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Director of Corporate Services/CFO, G. Clark  
Director of Community Services, C. Catania  
Acting CAO / Director of Development Services, H. O'Krafka  
Fire Chief, R. Leeson  
Manager of Legislative Services / Municipal Clerk, K. Bos  
Desktop Support Technician, R. Ubhi

---

#### **1. CALL TO ORDER**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT the Special Council Meeting on June 16, 2025 be called to order at 6:02 p.m.

**Motion Carried Unanimously by All Members Present**

#### **2. TERRITORIAL LAND ACKNOWLEDGEMENT**

Councillor S. Cressman read the Territorial Land Acknowledgment.

#### **3. ADDITIONS TO THE AGENDA**

There were no additions to the Agenda.

#### 4. **ADOPTION OF THE AGENDA**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT the Agenda as presented for June 16, 2025 be adopted.

**Motion Carried Unanimously by All Members Present**

#### 5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

There were no disclosures of pecuniary interest.

#### 6. **ANNOUNCEMENTS**

At this time Mayor N. Salonen adjusted the Order of Proceedings to address Announcements.

Mayor N. Salonen provided announcements on:

- Township of Wilmot's successful application to the Ontario's Community Sport and Recreation Infrastructure Fund Stream 1: Repair and Rehabilitation for a grant up to \$379,650.00 towards the refrigeration plant retrofit project at the Wilmot Recreation Centre.

#### 7. **PRESENTATIONS**

##### 7.1 Fire Services Education Session

Fire Chief, Rod Leeson presented the Fire Services Education Session.

Council asked and received a response to the following:

- Clarification on the training requirements for volunteer firefighters versus full-time firefighters;
- Potential for training opportunities at the adult lifestyle communities within Township of Wilmot;
- Wilmot Fire Departments training on grain bin extractions;
- Planning for agricultural buildings and operations risk;
- Clarification on cost recovery for certain activities; and,
- Similarities and alignment of community risk assessments across area municipalities.

## 7.2 Municipal Finance Education Session

Director of Corporate Services / CFO, Greg Clark presented the Municipal Finance Education Session.

Council asked and received a response to the following:

- Clarification on variance contingencies and if they are included in the budget at what rate;
- Clarification on how the reserve funds are allocated;
- Is there a limit on the amount that can be within a contingency reserves;
- Municipalities ability to adjust the ratio of tax rate for different assessment types;
- Clarification on the MPAC assessment being revenue neutral;
- Clarification on new construction, and renovations being reassessed;
- Clarification on the operating impact of developers paying for parkland development, and the Township incurring the ongoing operating expenses;
- Clarification on user fees versus tax-based funding for water and wastewater infrastructure; and,
- Clarification if the Township issues receipts for charitable donations.

## 8. **ANNOUNCEMENTS**

Councillor S. Martin provided an announcement on the Wilmot Canada Day event at Norm Hill Park on July 1, 2025. For more information visit:

<https://www.wilmot.ca/en/things-to-do/canada-day.aspx>

Councillor L. Dunstall provided an announcement on the New Hamburg Board of Trade first ever Downtown New Hamburg Food and History Walking Tour. It will take place on Sunday June 22nd from 12:30-3 p.m.

## 9. **CONFIRMATORY BY-LAW**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor L. Dunstall

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously by All Members Present**

**10. ADJOURNMENT**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously by All Members Present**