



INFRASTRUCTURE SERVICES *Staff Report*

REPORT NO: IS-2025-15

TO: Committee of the Whole

SUBMITTED BY: Jeff Molenhuis, P. Eng., Director of Infrastructure Services

PREPARED BY: Autumn Hergott, B.Eng., Operations Technician

REVIEWED BY: Greg Clark, Acting Chief Administrative Officer

DATE: 2025-05-05

SUBJECT: **Co-operative Purchase – 2025 Annual Surface Treatment Program**

RECOMMENDATION:

THAT Report IS-2025-15, Co-operative Purchase - 2025 Annual Surface Treatment Program be received for information; and

THAT Council immediately convenes a Special Council Meeting immediately at the conclusion of this meeting:

- Approve the Township's participation in the co-operative tender with Blandford-Blenheim for the application of surface treatment by Walker Construction Limited for the 2025 Annual Surface Treatment Program, as per their bid submissions dated April 9, 2025 in the amount of \$600,134.56 plus HST.

SUMMARY:

This report outlines the procurement process and recommends participation in the co-operative contract through Blandford-Blenheim's contract with Walker Construction Limited for the application of surface treatment in the Township's Annual Surface Treatment Program.

BACKGROUND:

As per the Procurement By-Law 2021-43, purchasing through co-operatives and/or joint contracts is encouraged when such purchases are in the best interest of the Township. Council approval is required if the Corporation's portion exceeds \$100,000 in value.

The surface treatment program timing is based on a program to upgrade loose top roads to hard surface roads. The program also considers life-cycle replacement/renewal/repair for existing low class bituminous roads to maintain adequate hard surface.

The 2025 Infrastructure Services Work Program identified the application of surface treatment to the following Township roads:

- Oxford-Waterloo Road (Puddicombe Road to Pinehill Road) – Double Surface Treatment
- Oxford-Waterloo Road (Washington Road to Trussler Road) – Single Surface Treatment
- Berlett's Road (Nafziger Road to Notre Dame Drive) – Single Surface Treatment

Locations are shown in *Attachment 1 – 2025 Surface Treatment*.

REPORT:

Blandford-Blenheim closed their tender for 2025 surface treatment application through their standard purchase process RFT#2025-05. The low bid contractor for their surface treatment program was Walker Construction.

The contract will address hard surface sections of road with tar and chip surface treatment and support the ongoing maintenance of low class bituminous (LCB) hard surface assets. Both segments of Oxford-Waterloo Road are classified as part of a boundary road shared with the Township of Blandford-Blenheim. As such, the associated costs for these sections will be equally shared with both Townships contributing 50% of the total expenses. Based on the tender rates and anticipated work in 2025, the estimated cost for surface treatment to the Township is for three (3) sections of road mentioned above is \$600,134.56 net of HST rebate.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This initiative supports the goal of *Responsible Governance*, through the strategies of *Fiscal Responsibility*, and *Infrastructure Investments*.

FINANCIAL CONSIDERATIONS:

Given the tender amount including net of HST of \$610,696.36, the 2025 Surface Treatment Program is anticipated to exceed the budget allocation for the year. The 2025 budget allocation is \$600,000. However, the overage is expected to balance out across the capital program for infrastructure works. The additional amount is considered marginal and allows staff to proceed at the scale of works intended to meet the roads needs study goals of rehabilitation and repair works on Township roads.

ATTACHMENTS:

Attachment 1 – 2025 Surface Treatment Locations