

## Council Meeting Minutes

### Council Meeting

Date: November 25, 2024, 7:00 P.M.

Location: Council Chambers - Hybrid  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor N. Salonen  
Councillor S. Cressman  
Councillor K. Wilkinson  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Acting CAO / Director of Corporate Services/CFO, G. Clark  
Director of Infrastructure Services, J. Molenhuis  
Director of Development Services, H. O'Krafka  
Director of Community Services, C. Catania  
Manager of Legislative Services / Municipal Clerk, K. Bos  
Supervisor of IT, K. Jeffreys  
Administrative Clerk, Candice Greenley

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#### 1. CALL TO ORDER

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT the Regular Council Meeting held on November 25, 2024 be called to order at 7:05 p.m.

**Motion Carried Unanimously**

#### 2. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor K. Wilkinson read the Territorial Land Acknowledgment.

### 3. ADDITIONS TO THE AGENDA

#### Item 7.2 - Specific Interest Delegations

- 7.2.1 - Item 10.1 - COR-2024-56 - Council-Staff Relations Policy
  - Barry Wolfe
- 7.2.2 - Item 12.2 Notice of Motion Regarding the Working Group for the Future of the Prime Ministers Path
  - Barry Wolfe

#### Item 8 - Correspondence

- 8.2 - Correspondence from Mike Rice Regarding the Notice of Motion re: the Working Group for the Future of the Prime Ministers Path

### 4. ADOPTION OF THE AGENDA

**Moved by:** Councillor K. Wilkinson

**Seconded by:** Councillor L. Dunstall

THAT the Agenda as presented for November 25, 2024 be adopted, as amended.

**Motion Carried Unanimously**

### 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no disclosures of pecuniary interest.

### 6. MINUTES OF PREVIOUS MEETING

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor H. Sidhu

THAT the Minutes of the November 4, 2024 Regular Council Meeting be adopted as presented.

**Motion Carried Unanimously**

### 7. DELEGATIONS

#### 7.1 General Interest Delegations

7.1.1 Wilmot's Land Acknowledgement statement and the Wilmot Land Acquisition

Katie Honek

Delegate K. Honek addressed Council.

7.2 Specific Interest Delegations

7.2.1 Item 10.1 - COR-2024-56 - Council-Staff Relations Policy

Barry Wolfe

7.2.2 12.2 Notice of Motion Regarding the Working Group for the Future of the Prime Ministers Path

Barry Wolfe

**8. CORRESPONDENCE**

8.1 Correspondence from John Ariens Regarding Land Assembly

8.2 Correspondence from Mike Rice Regarding the Notice of Motion re: The Working Group for the Future of the Prime Ministers Path

**9. CONSENT AGENDA**

Councillor S. Cressman pulled Item 9.2 COR-2024-55 - Petition for Drainage Works by Owners- Trustee of Grace Mennonite Fellowship Church.

**Moved by:** Councillor H. Sidhu

**Seconded by:** Councillor S. Cressman

THAT Consent Agenda Items 9.1, and 9.2 be approved.

**Motion Carried Unanimously**

9.1 COR-2024-54 - 2025 Council Meeting Schedule and Committee of the Whole Terms of Reference

THAT Council approves the 2025 Council Meeting Schedule as attached to Report COR-2024-54; and,

THAT Council adopts the Committee of the Whole Terms of Reference as attached to Report COR-2024-54.

9.2 COR-2024-55 - Petition for Drainage Works by Owners- Trustee of Grace Mennonite Fellowship Church

Council asked and received a response from staff on the following:

- Progress on the Nicklas Drain engineer report.

THAT the Petition for Drainage Works by Owners Trustee of Grace Mennonite Fellowship Church be accepted; and further,

THAT K. Smart Associates Limited be appointed as the engineer firm to prepare a report with instruction as per Section 8(4) of the Drainage Act to include the Trustee of Grace Mennonite Fellowship Church petition in the Section 78 report for the Nicklas Drain.

## 10. REPORTS

### 10.1 COR-2024-56 - Council-Staff Relations Policy

The main motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Martin THAT Report COR-2024-56 Council-Staff Relations Policy, be received for information; and, THAT the Council-Staff Relations Policy included as Attachment 1, be approved effective January 1, 2025.

Acting CAO / Director of Corporate Services / CFO, G. Clark introduced the report.

Delegate B. Wolfe addressed Council.

A motion to defer was brought forward by Councillor K. Wilkinson, seconded by Councillor H. Sidhu THAT consideration of the motion be deferred until such time that the CAO role is filled permanently. The motion was defeated.

Council asked and received a response from staff on the following:

- The spokesperson of the Township;
- Responsibilities of the Corporation versus the responsibilities of Council;
- Definition 3.4 "Routine Matter";
- Definition 3.5 "Non-Routine Matter"; and,
- Council Members access to information.

A motion to reconsider was brought forward by Councillor L. Dunstall, seconded by Councillor K. Wilkinson THAT Council reconsider the motion

to defer the item until such time that the CAO role is filled permanently.  
The motion carried.

The motion to defer was now back on the table which was brought forward by Councillor K. Wilkinson, seconded by Councillor H. Sidhu THAT the consideration of the motion be deferred until such time that the CAO role is filled permanently.

A motion was brought forward by Councillor S. Cressman, seconded by Councillor L. Dunstall, THAT the motion be amended to strike out 'such time that the CAO role is filled permanently' and replace it with 'the January 27th Regular Council Meeting'. The motion carried.

Council now voted on the motion to defer, as amended.

THAT the consideration of the motion be deferred until the January 27th Regular Council Meeting. The motion carried.

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT Report COR-2024-56 Council-Staff Relations Policy, be received for information; and,

THAT the Council-Staff Relations Policy included as Attachment 1, be approved effective January 1, 2025.

**Motion Deferred**

## 11. BY-LAWS

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor H. Sidhu

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

11.1 By-law 2024-54 Being a By-Law to Amend By-law 2024-42 Being the Procedure By-law

11.2 By-law 2024-55 Being a By-law to Appoint a Deputy Treasurer for the Corporation of the Township of Wilmot and Rescind all By-laws for any Previously Appointed Deputy Treasurers

- 11.3 By-law 2024-56 Being a By-law to Appoint a Clerk for the Corporation of the Township of Wilmot and to Rescind all By-laws for any Previously Appointed Clerks

## 12. NOTICES OF MOTION

- 12.1 Notice of Motion Regarding the Potential Installation of a Veteran's Crosswalk

Councillor L. Dunstall introduced the Notice of Motion.

Council asked and received a response from Councillor Dunstall on the following:

- Confirmation on the proposed location.

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

WHEREAS generations of Canadians have served our country and the world during times of war, military conflict, and peace. Through their courage and sacrifice, these men and women have helped to ensure that we live in freedom and peace, while also fostering freedom and peace around the world; and,

WHEREAS every year on November 11, Canadians pause in a silent moment of remembrance for the men and women who have served, and continue to serve our country during times of war, conflict, and peace; and,

WHEREAS the Royal Canadian Legion's mission to promote remembrance is a year-long commitment, they endeavour to promote it through programs, services, and resources; and,

WHEREAS the Royal Canadian Legion Branch 532 New Hamburg has locally promoted the objectives of the Royal Canadian Legion's mission since 1952; and,

WHEREAS the Township of Wilmot has previously partnered with the Royal Canadian Legion Branch 532 New Hamburg on their Memorial Banner Programme which displays 125 memorial banners to honour veterans, past and present, that served to protect our peace and freedom; and,

WHEREAS municipalities such as Town of Bradford West Gwillimbury, City of Calgary, City of Belleville and Municipality of Chatham-Kent have installed Veteran's Crosswalk to provide a year-round reminder of the

sacrifices made by veterans and their families to keep our communities safe.

THEREFORE BE IT RESOLVED that Staff be directed to report back on February 3, 2025 with more information on the potential installation of a permanent Veterans Crosswalk to be installed before November 2025 at the pedestrian crossing located on Huron Street in New Hamburg across from the New Hamburg Cenotaph; and,

THEREFORE BE IT RESOLVED that the Staff Report include information on the cost of the installation and maintenance of the Veteran's Crosswalk, including information on partnering with the Royal Canadian Legion Branch 532 New Hamburg for funding; and,

THEREFORE BE IT FINALLY RESOLVED that the Staff Report includes information on the feasibility of the Veteran's Crosswalk being located on the Regional Municipality of Waterloo road known as Huron Street in New Hamburg.

**Motion Carried Unanimously**

12.2 Notice of Motion Regarding the Working Group for the Future of the Prime Ministers Path

Councillor L. Dunstall introduced the Notice of Motion.

Delegate B. Wolfe addressed Council.

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor K. Wilkinson

WHEREAS the Township of Wilmot awarded the contract for consulting services to Land Use Research Associates Inc (LURA) for the Public Engagement Process for the Future of the Prime Ministers Path; and,

WHEREAS the consultants have been tasked with the creation of a working group to ensure broad and fair representation in the Prime Ministers Path discussion.

THEREFORE BE IT RESOLVED that Council directs LURA to bring back a Terms of Reference to Council which stipulates that members of the working group must be residents of the Township of Wilmot.

**Motion Carried**

### 13. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- International Day for the Elimination of Violence Against Women - November 25<sup>th</sup>
- International Day of Persons with Disabilities - December 3<sup>rd</sup>
- National Day of Remembrance and Action on Violence Against Women - December 6<sup>th</sup>
- Canada Post Strike
- Prime Ministers Path Engagement Project
  - Community tea circles on December 12<sup>th</sup>, 2024 and January 13, 2025
- Thank you to Waterloo Regional Police Service for partnering with Council to offer a community conversation on public safety on November 18<sup>th</sup>
- Baden Santa Claus parade - Saturday, November 30<sup>th</sup> at 12:00 p.m. (noon)
- Wilmot Fire Department Toy Drive
  - New Hamburg Santa Claus Parade - Sunday, December 1<sup>st</sup>
  - Wilmot Recreation Complex - Friday, December 13<sup>th</sup>
- New Hamburg Santa Claus Parade - Sunday, December 1<sup>st</sup>
- New Hamburg Firebirds Teddy Bear Toss game - December 6<sup>th</sup>
- Community Care Concepts' Annual Christmas Benefit Breakfast - December 14<sup>th</sup> from 8 AM – 11 AM at the New Hamburg Legion

### 14. CONFIRMATORY BY-LAW

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor L. Dunstall

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

### 15. ADJOURNMENT

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously**

DRAFT