

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO 2025-03**

**BEING A CONSOLIDATED BY-LAW TO PROVIDE FOR
FEES AND CHARGES FOR THE TOWNSHIP OF WILMOT**

WHEREAS section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board and for use of its property including property under its control;

AND WHEREAS section 391(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

AND WHEREAS section 391(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS section 391(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

AND WHEREAS section 391(5) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, or any other act or regulation made under any other act, the by-law prevails;

AND WHEREAS section 69(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality in respect of the processing of each type of application provided for in the tariff;

AND WHEREAS section 69(2) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that, despite a tariff of fees established under subsection (1), the council of a municipality, a planning board, a committee of adjustment or a land division committee in processing an application may reduce the amount of or waive the requirement for the payment of a fee in respect of the application where the council, planning board or committee is satisfied that it would be unreasonable to require payment in accordance with the tariff;

AND WHEREAS section 69(3) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that any person who is required to pay a fee under subsection (1) for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Ontario Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Ontario Municipal Board within thirty days of payment of the fee;

NOW THEREFORE, the Council of The Corporation of the Township of Wilmot enacts as follows:

Definitions

- “Council” means the Municipal Council of the Corporation of the Township of Wilmot.
- “Municipal Act” mean the *Municipal Act, 2001*, S.O. 2001, chapter 25, as amended.
- “Person” means an individual, unincorporated association, sole proprietorship, partnership, corporation, or municipality.
- “Property” means land, buildings, equipment and structures.
- “Township” means the Corporation of the Township of Wilmot.

Citation

- This by-law shall be known as the “Fees and Charges By-Law” or “Fee Schedule” of the Township.
- Should any by-law refer to the Township’s “Fees and Charges By-Law” or “Fee Schedule(s)”, it shall be interpreted to mean this by-law.

Fees and Charges

- The Township hereby imposes the fees and charges outlined in the attached Schedules to this by-law pursuant to the provisions of the *Municipal Act*.
 - The fees and charges imposed on a person by the Township, as outlined in the Schedules to this by-law, constitute a debt of the person to the Township.
 - The Treasurer of the Township may add fees and charges imposed by the Township, as outlined in the Schedules to this by-law, to a property’s tax roll and collect them in the same manner as municipal taxes:
 - In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
 - In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
- All fees and charges in this by-law representing use of property, staffing and programming are subject to a cost of living adjustment on an annual basis consistent with Township policies.

Severability

- If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

Repeal, Amendment & Coming into Force

- The fees set out in the previous Fees and Charges By-Law 2022-54 remain in effect until superceded by the fees set out herein in accordance with the effective dates listed for each. Once all fees have been superceded by this By-law’s fees, the previous By-Law 2024-06 is hereby repealed.
- Should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act*, *Planning Act*, or any other act, this by-law shall take precedence, unless specifically stated to the contrary.
- This by-law shall come into force and effect on February 1, 2025, with individual fees set out with their respective effective dates indicated.

READ a first and second time in Open Council this 16th day of January 2025.

READ a third time and finally passed in Open Council this 16th day of January 2025.

Mayor

Clerk

Schedule A of Fees and Charges By-Law
Corporate Services

	2025	Criteria	Effective Date (YYYY/MM/DD)
Legislative Services			
Municipal Drainage Certificate	\$ 129.00	per property	2025-02-01
Lottery Licence	3.00%	of prize value	2025-02-01
Solemnization Services			
Marriage Licence	\$ 145.00	per licence	2025-02-01
Civil Service (<i>During Business Hours</i>) - plus HST	\$ 260.00	per service	2025-02-01
Civil Service (<i>After Hours</i>) - plus HST	\$ 400.00	per service	2025-02-01
Civil Service on Castle Kilbride Grounds (<i>During and After Hours</i>) - plus HST	\$ 515.50	per service	2025-02-01
Marriage Witnesses - plus HST	\$ 26.00	per witness	2025-02-01
Council Chambers Rental (<i>After Hours</i>) - plus HST	\$ 115.00	max 2 hrs	2025-02-01
Photocopies			
First 3 Pages - plus HST	\$ 2.10	first 3 pages	2025-02-01
Additional Pages - plus HST	\$ 0.30	per page	2025-02-01
Commissioning/Certification of Documents	\$ 20.00	up to 3 docs.	2025-02-01
Travel Letters	\$ 31.00	per letter	2025-02-01
Encroachment Application Fee	\$ 130.00	per application	2025-02-01
Death Registrations	\$ 26.00	per death	2025-02-01
Freedom of Informaiton Requist	\$ 5.00	per request	2025-02-01
Freedom of Information Response Fee	\$ 7.50	per 15 minutes	2025-02-01

Schedule A of Fees and Charges By-Law

Corporate Services

	2025	Criteria	Effective Date (YYYY/MM/DD)
Freedom of Information USB/CDROM Fee	\$ 10.00	per USB or CDROM	2025-02-01
<i>Research Requests</i>			
First 15 Minutes	No Cost		2025-02-01
Time Required over 15 Minutes - plus HST	\$ 35.00	per hour	2025-02-01
Microfilm Print Out - plus HST	\$ 0.50	per copy	2025-02-01

Schedule A of Fees and Charges By-Law
Corporate Services

	2025	Criteria	Effective Date (YYYY/MM/DD)
Tax and Water Account Administration			
Water and Wastewater Penalty Charge	2.50%	upon default	2025-02-01
Tax Arrears Penalty/Interest Charge	1.25%	per month	2025-02-01
Tax Certificates: issued by FAX or email only	\$ 80.00	per certificate	2025-02-01
Duplicate Copy of Tax or Water Bill	\$ 10.00	per bill	2025-02-01
Statement of Tax or Water Account (<i>per calendar year of account activity</i>)	\$ 10.00	each year of each acct	2025-02-01
Overdue Notices (Property Tax)	\$ 7.00	per issuance	2025-02-01
Owner/Tenant Information Change Administration Fee	\$ 42.00	per change per account	2025-02-01
Returned Items Charge (NSF)	\$ 42.00	per item	2025-02-01
Account Balance Transfer Fee	\$ 42.00	per transfer	2025-02-01
Client Overpayment Refund fee	20% of refund to a max of \$42.00	of refund	2025-02-01
Fees for apportionments/severances	\$450 plus \$450 per lot (new or apportioned)	per new lot	2025-02-01
<i>Tax Sale Administration</i>			
Last warning letter(s) re pending referral to tax sales process	\$ 42.00	per property per letter	2025-02-01
Tax Sale Administration Fee	\$150 per month, plus third party fees	per month	2025-02-01

Schedule A of Fees and Charges By-Law

Corporate Services

	2025	Criteria	Effective Date (YYYY/MM/DD)
Tax Sale Extension Agreement with Council - request	\$ 500.00	per property, paid at time of staff accepted request	2025-02-01
Tender/Proposal/Quotation Documents Fee for tax sale bids	Third Party fees may apply	per package	2025-02-01
Financial Administration			
All otherAccounts owing: interest and penalty	1.25%	per month	2025-02-01
Township Payment Cheque Re-Issuance Fee (lost)	\$ 42.00	per cheque	2025-02-01
Third Party Collections Charge	\$150/month plus third party fees	of balance owing	2025-02-01
Cost Recovery Administration Fee - any third party costs	15.00%	per invoice	2025-02-01

Schedule B of Fees and Charges By-Law
Protection Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Fire Services			
Emergency Call Outs:			
Fire Suppression, Technical Rescues, Motor Vehicle Incidents, HAZMAT, all other emergency incidents (<i>per apparatus</i>)	Current MTO Published Rate	per hour	2025-02-01
Labour (per firefighter)	\$ 45.00	per hour	2025-02-01
False Alarms (<i>after two false alarms in a calendar year - per apparatus</i>)	Published Rate plus firefighter costs	per hour	2025-02-01
Motor Vehicle Accidents and Motor Vehicle Collisions:			
Apparatus Rate (<i>hourly</i>)	Published Rate plus firefighter costs	per vehicle	2025-02-01
Calls to Open Fires with and without Permits			
Apparatus Rate	Published Rate plus firefighter costs	per hour	2025-02-01
Burn Permits			
Open Burn Permit	\$ 45.00	per month	2025-02-01
Recreational Fire Permits	\$ 20.00	per year	2025-02-01
Inspections			
Inspection (<i>includes report</i>)	\$ 150.00	per copy	2025-02-01

Schedule B of Fees and Charges By-Law
Protection Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Copy of Inspection Report	\$ 100.00	per copy	2025-02-01
Inspections Requiring Outside Agencies	\$150.00 plus actual costs	per hour	2025-02-01
Requested Home Fire Inspections (<i>including but not limited to Social Services, Home Daycares, Assisted Living, Ontario Works</i>)	\$ 150.00	per report	2025-02-01
Mobile Food Service Equipment (MFSE) (<i>such as Food Trucks and Food Carts</i>)	\$ 150.00	per report	2025-02-01
Licensed Day Care Inspections	\$ 150.00	per report	2025-02-01
Licensed Group Home Inspections	\$ 150.00	per report	2025-02-01
Licensing LLBO Premises -Indoor and Outdoor Locations	\$ 150.00	per report	2025-02-01
Propane Facility RSMP – Level 1	\$ 150.00	per report	2025-02-01
Propane Facility RSMP – Level 2	\$ 225.00	per report	2025-02-01
Commercial Cooking Systems (NFPA 96 Annual)	\$ 150.00	per report	2025-02-01
Re-Inspection Fee (<i>3rd visit for non-compliance</i>)	\$ 100.00	each	2025-02-01
Other			2025-02-01
Fire Report – Written Confirmation, Outstanding Orders/File Search/Incident Report	\$ 150.00	per report	2025-02-01
Extraordinary Expenses	Actual Cost		2025-02-01
Key Box - <i>plus HST</i>	\$ 175.00	each	2025-02-01

Schedule B of Fees and Charges By-Law
Protection Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Smoke Alarm or CO Alarm - <i>plus HST</i>	\$ 50.00	each	2025-02-01
By-Law Enforcement			
Dog Licences (<i>Dog Tags</i>)			
Up to and including March 31	\$ 25.00	per dog	2025-02-01
After March 31	\$ 35.00	per dog	2025-02-01
Within 10 days of moving to Wilmot/acquiring a dog	\$ 25.00	per dog	2025-02-01
After 10 days of moving to Wilmot/acquiring a dog	\$ 35.00	per dog	2025-02-01
Designated Dog Licence	\$ 50.00	per dog	2025-02-01
Designated Dog Licence after March 31	\$ 70.00	per dog	2025-02-01
Replacement tag	\$ 5.00	per tag	2025-02-01
Kennels			
New Kennel Application	\$ 500.00	per application	2025-02-01
Annual Licence			
4 to 5 dog per kennel	\$ 125.00	up to 5 dogs	2025-02-01
6 or more dog per kennel (Up to and including March 31)	\$ 25.00	per dog	2025-02-01
After March 31	\$ 35.00	per dog	2025-02-01
Conditional Licence	\$ 100.00	per licence	2025-02-01

Schedule B of Fees and Charges By-Law
Protection Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Application to expand beyond 50 dog maximum cap	\$ 300.00	per application	2025-02-01
Application to change existing licence <i>(to increase # of dogs under licence or change physical location of kennel)</i>	\$ 300.00	per application	2025-02-01
Other			
Application for Exemption to Exotic Pet By-Law	\$ 300.00	per application	2025-02-01
Backyard Hen Licence	\$ 100.00	per licence	2025-02-01
Trapping Cages			
Rental Fee	\$ 10.00	per cage	2025-02-01
Refundable Deposit	\$ 50.00	per cage	2025-02-01
Dangerous/Restricted Dog Warning Sign	\$ 25.00	per sign	2025-02-01
Property Standards			
Grass Cutting - plus HST	\$ 150.00	per hour	2025-02-01
Snow Removal - plus HST	\$ 150.00	per hour	2025-02-01
Property Standards Administration Fee - plus HST	20.00%	of By-Law Order	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Engineering Services			
Development Engineering - General			
Servicing Connection Fee (<i>per connection for storm, sanitary or water</i>)	\$ 2,709.00	per service connection	2025-02-01
Third Party or Peer Review	Actual Costs plus deposit	per review	2025-02-01
Review of general submissions (patios, super mailbox locations, miscellaneous items)	\$ 405.00	per submission/ property/location	2025-02-01
Telecom Tower Application and network site selection review	\$ 2,869.00	each location	2025-02-01
Site Plan Applications			
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Residential	\$2,843 Base Fee + 2.0% of Construction Cost	per submission	2025-02-01
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Commercial/Institutional	\$3,101 Base Fee + 1.5% of Construction Cost	per submission	2025-02-01
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Industrial	\$4,652 Base Fee + 1.5% of Construction Cost	per submission	2025-02-01
Site Plan Amendment - Servicing/Grading/Entrance Drawing Review	\$ 3,101.00	per submission	2025-02-01
Site Plan Application/Amendment - SWM Design Review (Report)	\$ 2,322.00	per submission	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Site Plan Application/Amendment - SWM Brief Review (Letter)	\$ 1,111.00	per submission	2025-02-01
Third and Subsequent Site Plan Reviews	\$ 982.00	per submission	2025-02-01
Third and Subsequent Engineering inspections for Site Plans	\$ 517.00	each	2025-02-01

Subdivision Applications

Subdivision/Condominium Application - Draft Plan	\$558 per block/unit to a max of \$10,785	per submission	2025-02-01
Subdivision/Condominium Review Administration Fee	\$ 43.00	per lot/per submission	2025-02-01
Subdivision/Condominium Drawing and Construction Review Fee	6.5% of construction cost as defined in ISS, Includes development charges eligible items, excludes HST, eng percentage, and contingency percentage	per application	2025-02-01
Letter of Credit - Process	\$ 517.00	per request	2025-02-01
Third and Subsequent Engineering Inspections for Subdivisions	\$ 1,763.00	each	2025-02-01
Third and Subsequent Submission of As Recorded Drawings for Subdivisions	\$ 4,032.00	per submission	2025-02-01

Infill/Lot Grading/Servicing

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Individual New or Altered Lot Grading and Drainage Review OR Services - Existing or New Lot	\$ 641.00	per request per lot	2025-02-01
Combined New or Altered Lot Grading and Drainage Review AND Services - Existing or New Lot	\$ 1,163.00	per request per lot	2025-02-01
Third and Subsequent Lot Grading and Drainage or Services Review - Existing or New Lot	\$ 155.00		
Third and Subsequent Combined New or Altered Lot Grading and Drainage Review & Services - Existing or New Lot / each unit	\$ 284.00	per submission	2025-02-01
OP Related Applications			
Consents/Severance Application	\$579 plus 3rd party fees	per application	2025-02-01
Zoning Application	\$346 plus 3rd party fees	per application	2025-02-01
Minor Variance	\$ 207.00	per application	2025-02-01
Review of Site Plan / Subdivision applications with PW&E components outside of Wilmot Municipal boundary	\$1,726 to \$10,462 plus 3rd party fees	per application	2025-02-01
CLI-ECA Programs			
Sanitary Sewer Capacity Model Review	\$ 2,647.00	per request	2025-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Sewers, includes adding, modifying replacing or extending	\$ 3,225.00	per submission	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Appurtenances LID, OGS, Flow Controls, Exfiltration Piping, includes adding, modifying replacing or extending	\$ 4,301.00	per submission	2025-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Stormwater Management Facility, includes adding, modifying replacing or extending	\$ 9,139.00	per submission	2025-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Sanitary Sewer, includes adding, modifying replacing or extending	\$ 3,225.00	per submission	2025-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Pumping Station or Forcemain, includes adding, modifying replacing or extending	\$ 9,139.00	per submission	2025-02-01
Consolidated Linear Infrastructure - ECA Expedited Review (available based on staff capacity)	Base Fee plus 50%	per submission	2025-02-01
Water main Form 1 Authorization	\$ 1,685.00	each	2025-02-01
General Deposits			
Deposit for Legal Fees to Review and Register Documents	\$ 5,169.00	per submission	2025-02-01
Grading/Erosion security deposit	\$ 5,169.00	each	2025-02-01
Underground Servicing and As Recorded Drawing security/review deposit	\$5,000 - \$30,000	per deposit	2025-02-01
Water Service/Curb Stop Damage Deposit	\$ 1,706.00	each property	2025-02-01
Miscellaneous existing Infrastructure Damage Deposits / fee	\$2,000 to \$10,000	each property	2025-02-01
Corridor Management Activities			
Right of Way Permits			
Entrance Application/Alteration - Residential/Farm	\$ 372.00	per submission	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Right of Way Permit - Occupancy/Encroachment	\$ 439.00	each	2025-02-01
Right of Way Permit - Surface and/or Underground Servicing Work	\$ 439.00	each	2025-02-01
Right of Way Permit - Demolition and Pool Permits	\$ 439.00	each	2025-02-01
Right of Way Activity Without a Permit	Two Times Applicable Fee	per instance	
Traffic Control Plan - Review	\$ 207.00	per submission	2025-02-01
Traffic Control Plan - Design	\$ 331.00	per submission	2025-02-01
Minor Traffic and Parking Bylaw Updates (10 signs or less)	\$724 plus actual costs	per application	2025-02-01
Major Traffic and Parking Bylaw Updates (greater than 10 signs)	\$1,964 plus actual costs	per application	2025-02-01
Municipal Access***where MAA not in place			
Administrative Fee (Agreement execution and annual)	\$ 5,583.00	ement and annua	2025-02-01
Annual SOP Fee - 0 to 100	covered under admin fee	annual fee	2025-02-01
Annual SOP Fee - 101 and <501	\$ 4,467.00	annual fee	2025-02-01
Annual SOP Fee - 501 and <1001	\$ 8,933.00	annual fee	2025-02-01
Annual SOP Fee - 1001 and <2001	\$ 11,166.00	annual fee	2025-02-01
Annual SOP Fee - 2001	\$ 16,748.00	annual fee	2025-02-01
Utility Alignment Permit (MC)	\$ 670.00	per street (max 250r	2025-02-01
Utility Alignment Permit Re-submission	\$ 335.00	per street (max 250r	2025-02-01
Utility Alignment Permit Extension	\$ 56.00	per extension	2025-02-01
Road Occupancy Permit	\$ 168.00	per street (max 250r	2025-02-01
Road Occupancy Permit Revision or Extension	\$ 51.00	per application	2025-02-01
Inspection	\$ 196.00	per visit	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Non-conforming Installation	\$ 56.00	municipal address cr	2025-02-01
Road Degradation-less than 2 years	\$ 57.00	per sqyare metre	2025-02-01
Road Degradation-2 to 3 years	\$ 454.00	per sqyare metre	2025-02-01
Road Degradation-4 to 5 years	\$ 34.00	per sqyare metre	2025-02-01
Road Degradation-6 to 10 years	\$ 23.00	per sqyare metre	2025-02-01
Road Degradation-more than 10 years	\$ 18.00	per sqyare metre	2025-02-01
Attachment to Township Infrastructure	\$ 26.00	per attachment	2025-02-01
Municipal Consent Application Base Fee	\$ 650.00	each	2025-02-01
Municipal Consent Application Rate Fee	\$ 3.50	metre of proposed v	2025-02-01
Other			
Request for Service Report Information	\$ 289.00	per report	2025-02-01
Request for Drawings - plus HST	\$ 28.00	per drawing	2025-02-01
Locating / Researching / Gathering Documents	\$ 29.00	per half hour	2025-02-01
Municipal Drainage & Engineering Works Administration Fee	15.00%	of direct costs	2025-02-01
Tile Drain Inspection	Actual Costs	per inspection	2025-02-01
Encroachment Agreements	\$2,850.00 plus actual costs	per submission	2025-02-01
Extension of Encroachment Agreement	\$1,025.00 plus actual costs	per submission	2025-02-01
Release of an Agreement	\$700.00 plus actual costs	per submission	2025-02-01

Transportation Services			
Materials			
Pit Run - plus HST	\$ 10.00	per tonne	2025-02-01
3/4" Gravel - plus HST	\$ 22.00	per tonne	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Labour			
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$ 57.00	per hour	2025-02-01
After Working Hours (<i>Monday - Saturday</i>) - plus HST	\$ 84.00	per hour	2025-02-01
After Working Hours (<i>Sunday, Holidays</i>) - plus HST	\$ 114.00	per hour	2025-02-01
Vehicle Equipment Call-Out Rates -Per full or part hour, min. one hour			
Pickup - plus HST	\$ 67.00	per hour	2025-02-01
Single Axle - plus HST	\$ 114.00	per hour	2025-02-01
Tandem Axle - plus HST	\$ 124.00	per hour	2025-02-01
Graders - plus HST	\$ 160.00	per hour	2025-02-01
Small Tractor (<i>Loader</i>) - plus HST	\$ 78.00	per hour	2025-02-01
Tractor (<i>Loader</i>) - plus HST	\$ 150.00	per hour	2025-02-01
Steel Drum Roller - plus HST	\$ 52.00	per hour	2025-02-01
Backhoe - plus HST	\$ 134.00	per hour	2025-02-01
Skid Steer - plus HST	\$ 78.00	per hour	2025-02-01
Vehicle/Equipment Attachment Rates (<i>Minimum 1 hour</i>)			
Snow Plow (<i>Single Axle Truck</i>) - plus HST	\$ 171.00	per hour	2025-02-01
Snow Plow (<i>Tandem Axle Truck</i>) - plus HST	\$ 181.00	per hour	2025-02-01
Rental of Chipper - plus HST	\$ 72.00	per hour	2025-02-01
Steam Jenny - plus HST	\$ 78.00	per hour	2025-02-01
Power Broom - plus HST	\$ 31.00	per hour	2025-02-01
Mower - plus HST	\$ 31.00	per hour	2025-02-01
Program Activities			
Traffic Control Setup/Takedown - plus HST	\$ 440.00	each	2025-02-01
Mobilization Fee - plus HST	\$ 610.00	per occurrence	2025-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Accident Road Closure/Cleanup	Labour, Materials and Equipment	per occurrence	2025-02-01
Concrete Sidewalk/Curb & Gutter <i>(Non-Priority under MMS)</i>	Labour, Materials and Equipment	per occurrence	2025-02-01
Roadway Signage Installation (as a result of new service request installed by Township new development/service group)	\$ 600.00	per sign	2025-02-01
Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance)	\$ 3,174.00	per centerline km of road per year	2025-02-01
Winter Maintenance on Unassumed Collector Roads (excludes snow loading and bike lane maintenance)	\$ 3,650.00	per centerline km of road per year	2025-02-01
Reduced Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,587.00	per centerline km of road per year	2025-02-01
Reduced Winter Maintenance on Collector Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,825.00	per centerline km of road per year	2025-02-01
Lane closure	\$ 88.00	per lane, per day	2025-02-01
Sidewalk closure	\$ 58.00	per day	2025-02-01
Administration on Public Works Services - plus HST	15.00%	of service cost	2025-02-01
Water/Wastewater Services	See Water/Wastewater Fees & Charges By-Law		

NOTE: Transportation Services fees are applicable to Township related billable services. The Town does not rent equipment,

Schedule D to Fees and Charges By-Law
Wilmot Recreation Complex Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Arena			
Ice Rentals			
Prime Time (5pm - 11pm Mon to Fri, all day Sat & Sun) - plus HST	\$ 253.50	per hour	2025-09-01
Minor Sports Prime Time - plus HST (35% Discount)	\$ 164.78	per hour	2025-09-01
Non-Prime Time (6am - 5pm Mon to Fri) - plus HST	\$ 152.10	per hour	2025-09-01
School Board Non-Prime Time - plus HST (40% Discount)	\$ 91.26	per hour	2025-09-01
Public Skating	0		
Youth - plus HST	\$ 3.98	per person	2025-09-01
Adult & Senior - plus HST	\$ 4.42	per person	2025-09-01
Children under 3	Free	per person	2025-09-01
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$ 13.27	per family	2025-09-01
Family (each additional child) - plus HST	\$ 1.77	per person	2025-09-01
Youth Pass (10 Tickets) - plus HST	\$ 35.82	per pass	2025-09-01
Adult & Senior Pass (10 Tickets) - plus HST	\$ 39.78	per pass	2025-09-01
Shinny Hockey - plus HST	\$ 8.40	per person	2025-09-01
Youth Shinny Hockey - plus HST	\$ 7.31	per person	2025-09-01
Skate Sharpening - plus HST	\$ 5.31	per pair	2025-09-01
Arena Floor Rental (WRC and New Hamburg Arena)	0		
Rental Rate - plus HST	\$ 76.59	per hour	2025-09-01
Community Groups Rate - plus HST (20% Discount)	\$ 61.27	per hour	2025-09-01
Pick up Ball Hockey - plus HST	\$ 4.65	per person	2025-09-01

Schedule D to Fees and Charges By-Law
Wilmot Recreation Complex Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Aquatics Centre			
Pool Rentals			
Lap Pool Rental - plus HST	\$ 197.29	per hour	2025-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 128.10	per hour	2025-09-01
Per Lane - plus HST	\$ 24.64	per hour	2025-09-01
Leisure Pool Rental - plus HST	\$ 119.70	per hour	2025-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 77.80	per hour	2025-09-01
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 285.10	per hour	2025-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 185.32	per hour	2025-09-01
Minor Sports/Community Groups/School Rentals (35% Discount)			
Lap Pool Rental - plus HST	\$ 128.10	per hour	2025-09-01
Per Lane - plus HST	\$ 16.01	per hour	2025-09-01
Leisure Pool Rental - plus HST	\$ 77.80	per hour	2025-09-01
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 185.32	per hour	2025-09-01
Extra Lifeguard (required for more than 50 patrons) - plus HST	\$ 38.00	per hour	2025-09-01
Non-Resident surcharge Leisure Pool Prime Time	25%		2025-09-01

Schedule D to Fees and Charges By-Law
Wilmot Recreation Complex Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Admissions			
Youth - plus HST	\$ 3.66	per person	2025-09-01
Adult - plus HST	\$ 5.72	per person	2025-09-01
Senior (<i>age 55 and above</i>) - plus HST	\$ 5.03	per person	2025-09-01
Family (<i>2 adults + 2 youth or 1 adult + 3 youth</i>) - plus HST	\$ 15.09	per family	2025-09-01
Additional Child - plus HST	\$ 1.83	per child	2025-09-01
AM Family Swim - plus HST	\$ 2.28	per person	2025-09-01
Infant - under 1	Free		
Swim Passes/Tickets/Memberships			
Youth Pass (<i>10 Tickets</i>) - plus HST	\$ 32.94	per pass	2025-09-01
Youth Pass (<i>50 Tickets</i>) - plus HST	\$ 128.09	per pass	2025-09-01
Youth Pass (<i>100 Tickets</i>) - plus HST	\$ 219.58	per pass	2025-09-01
Adult Pass/Aquafit Pass (<i>10 Tickets</i>) - plus HST	\$ 51.45	per pass	2025-09-01
Adult Pass/Aquafit Pass (<i>50 Tickets</i>) - plus HST	\$ 200.09	per pass	2025-09-01
Adult Pass/Aquafit Pass (<i>100 Tickets</i>) - plus HST	\$ 343.01	per pass	2025-09-01
Senior Pass/Aquafit Pass (<i>10 Tickets</i>) - plus HST	\$ 45.31	per pass	2025-09-01
Senior Pass/Aquafit Pass (<i>50 Tickets</i>) - plus HST	\$ 176.21	per pass	2025-09-01
Senior Pass/Aquafit Pass (<i>100 Tickets</i>) - plus HST	\$ 302.08	per pass	2025-09-01
Additional WRC Fees (<i>if applicable</i>)			
Sponsored Events (swims, skates etc.)	Cost Recovery	per person	2025-02-01
Rink Board Advertising	\$450.00 - \$900.00	per ad	2025-09-01
Contract Cancellation Fee	\$ 40.00	per item	2025-02-01

Schedule E to Fees and Charges By-Law
Community Centre Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Small Halls			
Haysville Community Centre <i>(Capacity: 125)</i>			
Mannheim Community Centre <i>(Capacity: 125)</i>			
Private Rentals - Hourly <i>(3 hours or less, Sun - Thurs)</i> - plus HST	\$ 32.25	per hour	2025-09-01
Private Rentals - Daily <i>(more than 3 hours, Sun - Thurs)</i> - plus HST	\$ 120.71	per day	2025-09-01
Non-Profit - Hourly <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per hour	2024-04-01
Non-Profit - Daily <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per day	2024-04-01
Community Groups <i>(Sun - Thurs)</i>	Per Affiliation Policy		2024-04-01
All Users <i>(Fri or Sat)</i> - plus HST	\$ 189.99	per day	2025-09-01
Haysville Pre-school	\$ 33.28	per half day	2025-09-01
Large Halls (WRC-CC, NDCC, NHCC, SACC)			
Private Rentals - Hourly <i>(3 hours or less, Sun - Thurs)</i> - plus HST	\$ 56.37	per hour	2025-09-01
Private Rentals - Daily <i>(more than 3 hours, Sun - Thurs)</i> - plus HST	\$ 240.95	per day	2025-09-01
Non-Profit - Hourly <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per hour	2024-04-01
Non-Profit - Daily <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per day	2024-04-01
Community Groups <i>(Sun - Thurs)</i>	Per Affiliation Policy		2024-04-01
New Dundee Community Centre <i>(Capacity: 220)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 427.01	per day	2025-09-01
Minor Sports Tournament <i>(in conjunction with field rental)</i> - plus HST	\$ 257.56	per day	2025-09-01
New Hamburg Community Centre <i>(Capacity: 304)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 453.78	per day	2025-09-01

Schedule E to Fees and Charges By-Law
Community Centre Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
St. Agatha Community Centre <i>(Capacity: 410)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 538.65	per day	2025-09-01
WRC Community Centre <i>(Capacity: 180)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 372.24	per day	2025-09-01
Half Hall Rentals - plus HST (50% of full rate)	\$ 186.12	per day	2025-09-01
Lobby & Blueline Club - plus HST	\$ 142.96	per event	2025-09-01
Lobby & Kitchen <i>(in conjunction with tournament)</i> - plus HST	\$ 192.74	per event	2025-09-01

Schedule E to Fees and Charges By-Law
Community Centre Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Other Large Hall Fees <i>(if applicable)</i>			
Booking Deposit	\$ 200.00	per rental	2025-09-01
Setup or Decorating - plus HST	\$ 293.01	per rental	2025-09-01
Setup or Decorating - (WRC Half-Hall) plus HST	\$ 146.51	per rental	2025-09-01
New Years Eve Surcharge - plus HST	\$ 161.20	per rental	2025-09-01
Clean Up Fee - plus HST	\$ 161.20	per rental	2025-09-01
Security Guards - plus HST	Actual Cost	per rental	2025-09-01
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$ 55.00	per hour	2025-09-01
After Working Hours (<i>Monday - Saturday</i>) - plus HST	\$ 76.29	per hour	2025-09-01
After Working Hours (<i>Sunday, Holidays</i>) - plus HST	\$ 147.87	per hour	2025-09-01
Additional Community Centre Fees <i>(if applicable)</i>			
Entandem Music Licencing Fee	as legislated	per rental	2024-02-01
Refundable Damage Deposit	up to \$1,000.00	per rental	2024-02-01
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01
Non-Resident Surcharge	25%		2025-02-01

Schedule F to Fees and Charges By-Law
Meeting Room Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Small Meeting Rooms			
<i>New Hamburg Arena Meeting Room (Capacity: 12)</i>			
<i>Jutzi Room, New Dundee Community Centre (Capacity: 15)</i>			
<i>Swartzentruber Room, Administration Complex (Capacity: 15)</i>			
<i>Councilor's Gallery, Administration Complex (Capacity: 20)</i>			
<i>Seniors Room, St. Agatha Community Centre (Capacity: 25)</i>			
<i>WRC Activities Room (Capacity: 15)</i>			
<i>Wilmot Meeting Room (Capacity: 15)</i>			
<i>Haysville Meeting Room (Capacity: 15)</i>			
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 15.66	per hour	2025-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 55.33	per day	2025-09-01
Community Groups - Meetings Only	Per Ammiration Relief		2024-04-01
Large Meeting Rooms			
<i>Ernie Ritz Room, 121 Huron Street (Capacity: 50)</i>			
<i>Wilmot Community Room, Administration Complex (Capacity: 50)</i>			
<i>WRC Program Room (Capacity: 50)</i>			
<i>Wayne Roth Room (Capacity: 50)</i>			
<i>Multi-Purpose Room, New Hamburg Arena (Capacity: 25)</i>			
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 32.24	per hour	2025-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 120.71	per day	2025-09-01
Community Groups - Meetings Only	Per Ammiration Relief		2024-04-01
WRC Dryland Training Room			
Room Rental - plus HST	\$ 32.24	per hour	2025-09-01
Equipment Use - plus HST	\$ 1.99	per user	2025-09-01
Additional Meeting Room Fees (if applicable)			
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01
Non-Resident Surcharge	25%		2025-02-01

Schedule G to Fees and Charges By-Law
Parks Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Baseball Diamond Rentals			
"A1" Fields (New Dundee)			
Diamond Rental - plus HST	\$ 31.46	per hour	2025-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 20.45	per hour	2025-09-01
Lighting Charge (<i>all groups</i>) - plus HST	\$ 13.69	per hour	2025-09-01
Minor Sports Tournaments (<i>plus lighting fee if applicable</i>) - plus HST	\$ 170.75	diamond/day	2025-09-01
"A" Fields (Baden/New Hamburg/Petersburg/St. Agatha)			
Diamond Rental - plus HST	\$ 29.34	per hour	2025-09-01
Local Minor Sports Rental - plus HST (35% Discount)	\$ 19.07	per hour	2025-09-01
Lighting Charge (<i>all groups</i>) - plus HST	\$ 12.45	per hour	2025-09-01
Minor Sports and School Board Tournaments (<i>plus lighting fee if applicable</i>) - plus HST	\$ 170.75	diamond/day	2025-09-01
"B" Fields (Mannheim)			
Diamond Rental - plus HST	\$ 20.21	per hour	2025-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 13.14	per hour	2025-09-01
Minor Sports and School Board Tournaments (<i>plus lighting fee if applicable</i>) - plus HST	\$ 170.75	diamond/day	2025-09-01
"C" Fields (Scrub Diamonds)			
Diamond Rental - plus HST	\$ 11.95	per hour	2025-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 7.76	per hour	2025-09-01
Soccer Field Rentals			
Mini Fields - plus HST	\$ 23.36	per hour	2025-09-01
Mini Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 15.19	per hour	2025-09-01
Intermediate Fields - plus HST	\$ 30.95	per hour	2025-09-01

Schedule G to Fees and Charges By-Law
Parks Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Intermediate Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 20.12	per hour	2025-09-01
Full Fields - plus HST	\$ 59.53	per hour	2025-09-01
Full Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 38.70	per hour	2025-09-01
Minor Sports and School Board Tournaments - plus HST	\$ 170.75	field/day	2025-09-01
Artificial Turf Field			
Field Rental - plus HST	\$ 95.93	per hour	2025-09-01
Local Minor Sports or School Board Rental - plus HST (35% Discount)	\$ 61.60	per hour	2025-09-01
Lighting Charge (<i>all groups</i>) - plus HST	\$ 22.34	per hour	2025-09-01
Tennis Courts			
Organized Events / Instructional Use - plus HST	\$ 11.86	per hour	2025-09-01

Schedule G to Fees and Charges By-Law
Parks Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Community Parks			
Parks Amenities			
Gazebo/Bandshell - plus HST	\$ 80.66	per day	2025-09-01
Small Shelter (Scott Park/Haysville/St. Agatha) - plus HST	\$ 80.66	per day	2025-09-01
Large Shelter (Norm Hill/Petersburg/New Dundee/Baden/Mannheim) - plus HST	\$ 110.70	per day	2025-09-01
Special Events (All Parks)			
Park Rental - plus HST	\$ 516.90	per day	2025-09-01
Park Access Permit Administration Fee	\$ 100.00	per permit	2024-04-01
Filming on Township Grounds - plus HST	\$1,000.00 - \$3,000.00	per day	2024-04-01
Parking Lot Rental (excluding overnight) - plus HST	\$ 0.52	per space, per day	2025-09-01
Park/Trail Use for Organized Activities - plus HST	\$ 32.24	per hour	2025-09-01
Park/Trail Use for Organized Activities - plus HST	\$ 311.05	per day	2025-09-01
Refundable Damage Deposit	\$ 1,000.00		2024-04-01
New Hamburg Grandstand			
Grandstand Lower Level Rooms/Servery Areas (per room) - plus HS	\$ 35.54	per day	2025-09-01
Grandstand Municipal Concession Booth - plus HST	\$ 48.60	per day	2025-09-01
Wedding Ceremonies/Receptions - plus HST	\$ 311.05	per day	2025-09-01
Additional Parks Fees (if applicable)			
Electric Vehicle Charging Station Usage - plus HST	\$ 1.00	per hour	2024-02-01
Ball Diamond Advertising - plus HST	\$ 100.00	per ad	2024-02-01
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01

Schedule H of Fees and Charges By-Law
Community Programs Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Aquatics			
Learn-to-Swim Lessons			
Parent & Tot (Levels 1-3) (30 mins)	\$ 10.00	per lesson	2025-09-01
Preschool (Levels 1-5) (30 mins)	\$ 10.30	per lesson	2025-09-01
Youth (Levels 1-2) (30 mins)	\$ 10.30	per lesson	2025-09-01
Youth (Levels 1-8) (45 mins)	\$ 10.47	per lesson	2025-09-01
Youth (Patrol Levels) (1 hour)	\$ 10.64	per lesson	2025-09-01
Adult/Teen - plus HST	\$ 10.47	per lesson	2025-09-01
Bronze Star	\$ 11.34	per lesson	2025-09-01
Junior Lifeguard Class or Camp	\$ 5.75	per lesson	2025-09-01
Private Lessons			
Ages 14 and Under	\$ 35.76	per half hour	2025-09-01
Ages 15 and Older - plus HST	\$ 35.76	per half hour	2025-09-01
Semi-private Lessons			
Ages 14 and Under	\$ 26.82	per half hour	2025-09-01
Ages 15 and Older - plus HST	\$ 26.82	per half hour	2025-09-01
Drop-In	\$ 9.26	per lesson	2025-09-01
Leadership Lessons			
Bronze Medallion & EFA - plus HST	\$ 5.39	per hour	2025-09-01
Bronze Cross - plus HST	\$ 5.39	per hour	2025-09-01
Standard First and, CPR C - plus HST	\$ 7.83	per hour	2025-09-01
Standard First Recertification - plus HST	\$ 7.83	per hour	2025-09-01
LSS Swim Instructor - plus HST	\$ 6.54	per hour	2025-09-01

Schedule H of Fees and Charges By-Law
Community Programs Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
LSS Lifesaving Instructor - plus HST	\$ 6.54	per hour	2025-09-01
Examiners - plus HST	\$ 8.22	per hour	2025-09-01
Pre-National Lifeguard - plus HST	\$ 5.75	per hour	2025-09-01
NLS - plus HST	\$ 4.70	per hour	2025-09-01
NLS Recert - plus HST	\$ 11.51	per hour	2025-09-01

Schedule H of Fees and Charges By-Law
Community Programs Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Recreation Programs			
Youth Recreation Program - plus HST	\$ 3.30	per visit	2025-02-01
Adult Recreation Program - plus HST	\$ 4.98	per visit	2025-02-01
Senior Recreation Program - plus HST	\$ 4.20	per visit	2025-02-01
Youth Recreation Program (10 visit pass) - plus HST	\$ 29.70	per pass	2025-02-01
Adult Recreation Program (10 visit pass) - plus HST	\$ 44.82	per pass	2025-02-01
Senior Recreation Program (10 visit pass) - plus HST	\$ 37.80	per pass	2025-02-01
Youth Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2024-02-01
Senior Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2024-02-01
Arena Programs			
Daytime Skate - plus HST	\$ 1.55	per visit	2025-09-01
Parent and Tot Daytime Skate - plus HST	\$ 1.55	per visit	2025-09-01
Shuffleboard (WRC Only) - plus HST	\$ 1.37	per visit	2025-09-01
All-ages Pickleball (registered through pick-up hub) - plus HST	\$ 4.20	per visit	2025-02-01
Children under 3	Free		
Day Camps			
Youth Day Camp	\$48.00 - \$70.00	per day	2025-02-01
Non Resident Surcharge	25.00%	of program cost	2025-02-01
NOTE: Individual recreation and fitness program fees are variable and are determined based on instructor costs, course hours and material/equipment costs.			

Note: Exam fees and materials fees are an additional fee determined by the Lifesaving Society.

Schedule I to Fees and Charges By-Law
Castle Kilbride Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Admissions			
Regular Admissions			
Adults - plus HST	\$ 8.41	per visitor	2024-02-01
Seniors (65 and older)/Students (must provide ID) - plus HST	\$ 7.30	per visitor	2024-02-01
Children (between 5 and 12) - plus HST	\$ 4.65	per visitor	2024-02-01
Preschool (4 and younger)	No Cost	per visitor	2024-02-01
Family (2 adults, 3 children) - plus HST	\$ 23.01	per family	2024-02-01
Group Admissions			
Bus/Group Tours (Daytime) - plus HST	\$ 7.08	per visitor	2024-02-01
Bus/Group Tours (After Hours) - plus HST	\$ 13.28	per visitor	2024-02-01
Bus Driver/Limited Escorts of Tours	No Cost	per visitor	2024-02-01
Curriculum School Tours	\$ 5.00	per visitor	2024-02-01
Workshops			
Special Events	\$4.42 - \$50.00	per visitor	2024-02-01
Education Outreach	\$4.42 - \$80.00	each	2024-02-01
Rentals			
Rental of Interior of Castle - plus HST	\$ 450.00	per day	2024-02-01
Rental of Outside Grounds for Photographs - plus HST	\$ 73.19	per event	2024-02-01
Rental of Outside Grounds for Wedding Service - plus HST	\$ 311.05	per event	2024-02-01
Other			
Filming on Castle Grounds - Plus HST	\$1,000.00 - \$3,000.00	per day	2024-02-01
Digital Image Request - Plus HST	\$ 10.00	per image	2024-02-01
Daycamp	\$48-70/day	per person	2025-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Official Plan			
Official Plan Amendment	\$11,190 plus circulation and public meeting fees	per amendment	2025-02-01
Zoning By-Law			
Zoning By-Law Amendment Application	\$5,330 plus circulation and public meeting fees	per amendment	2025-02-01
Temporary Use By-Law Application	\$ 2,879.00	per application	2025-02-01
Temporary Use By-Law Application (<i>Garden Suite</i>)	\$ 1,726.00	per application	2025-02-01
Amendment to Extend Temporary Use	\$ 2,879.00	per amendment	2025-02-01
Amendment to Remove Holding Zone	\$ 2,879.00	per amendment	2025-02-01
Amendment to Zone to Z14 or add use to Z14	\$ 40,230.00	per amendment	2025-02-01
Committee of Adjustment			
Minor Variance Application	\$ 858.00	per application	2025-02-01
Minor Variance Application (<i>multiple items</i>)	\$ 1,153.00	per application	2025-02-01
Consent Application			
Right of Way & Easement	\$ 1,153.00	per application	2025-02-01
New Lot & Addition	\$ 2,300.00	per application	2025-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Subdivision and Condominium			
Draft Plan of Subdivision or Condominium Application	\$2,300 per unit to a max of \$60,000 plus circulation and public meeting fees	per application	2025-02-01
Subdivision / Condominium Registration Fee	2.0% of value of Municipal Services to be Provided less application fee credit	per application: 1% payable prior to registration of the Subdivision/Condominium Agreement; 1% payable prior to the registration of the Subdivision/Condominium	2025-02-01
Changes to Conditions of Draft Plan	\$1726 plus circulation and public meeting fees	per application	2025-02-01
By-Law to deem a plan or part of a plan to not be a registered plan	\$ 1,153.00	per application	2025-02-01
Part Lot Control Exemption			
Part Lot Control Exemption By-Law	\$ 2,300.00	per By-Law	2025-02-01
Additional Lots Under Original By-Law	\$ 579.00	per lot	2025-02-01
Lifting One Foot Reserve	\$ 1,726.00	per application	2025-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Site Plan Approval			
Site Plan Application	\$ 5,743.00	per application	2025-02-01
Revision of Site Plan	\$ 2,879.00	per revision	2025-02-01
Agreements			
Change to Conditions of an Agreement	\$ 1,153.00	per agreement	2025-02-01
Release of Agreement	\$ 1,153.00	per agreement	2025-02-01
Letter of Compliance			
24 hour response	\$ 227.00	per letter	2025-02-01
Licencing			
Home/Farm Occupancy Certificate	\$ 88.00	per certificate	2025-02-01
Refreshment Vehicle Permit <i>(annual)</i>	\$ 414.00	per permit	2025-02-01
Refreshment Vehicle Permit <i>(daily)</i>	\$ 72.00	per permit	2025-02-01
Refreshment Cart Permit <i>(annual)</i>	\$ 414.00	per permit	2025-02-01
Refreshment Cart Permit <i>(daily)</i>	\$ 72.00	per permit	2025-02-01
Specific Location Daily Sales <i>(five day)</i>	\$ 284.00	per application	2025-02-01
Specific Location Daily Sales <i>(annual maximum)</i>	\$ 858.00	per application	2025-02-01
Hawkers and Pedlars <i>(Wilmot Resident)</i>	\$ 26.00	per application	2025-02-01
Hawkers and Pedlars <i>(Non-Wilmot Resident)</i>	\$ 398.00	per application	2025-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Sign By-Law			
Variance to Sign By-Law	\$ 579.00	per application	2025-02-01
Billboard Sign Permit	\$ 284.00	per sign face	2025-02-01
Portable Sign Permit <i>(for three months to a max of six)</i>	\$ 119.00	per portable sign	2025-02-01
Heritage			
Permit Review - designated properties on Heritage Register or in Conservation District <i>(Part IV and V of the Heritage Act)</i>	\$ 227.00	per application	2025-02-01
Demolition review - non designated properties on Heritage Register <i>(Part IV of the Heritage Act)</i>	\$ 165.00	per application	2025-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Other Fees	\$ -		
Ontario Land Tribunal Fee	\$ 1,096.00	per appeal package	2025-02-01
Minister's Zoning Order Processing Fee	\$10,658 plus circulation and public meeting fees	per request	2025-02-01
Incurred Costs <i>(third party peer review and legal)</i>	actual costs	per application / agreement	2025-02-01
Pre-Submission Consultation	\$ 532.00	per application	2025-02-01
Public Meeting	\$ -		
Notice of public meeting circulation	\$ 212.00	per notice	2025-02-01
Public meeting	\$ 532.00	per application	2025-02-01
Printing Costs - plus HST	\$30.00 plus materials	per hour	2025-02-01
Municipal Address Sign Fees			
Sign - plus HST	\$ 23.00	each	2025-02-01
Post - plus HST	\$ 33.00	each	2025-02-01
Hooks - plus HST	\$ 2.00	set of 2	2025-02-01
Installation - plus HST	\$ 11.00	each	2025-02-01
Building Fees and Charges	See Building Fees & Charges By-Law		

Schedule K of Fees and Charges By-Law
Riverside Cemetery Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Cemetery Lots			
Adult Lot <i>(inc. Care & Maintenance - 40%) - plus HST</i>	\$ 2,052.18	per plot	2025-02-01
Children & Infant Lot			
In Children's Section <i>(inc. Care & Maintenance - 40%) - plus HST</i>	\$ 984.57	per plot	2025-02-01
In Adult Section <i>(inc. Care & Maintenance - 40%) - plus HST</i>	\$ 2,052.18	per plot	2025-02-01
Cremation Lot <i>(inc. Care & Maintenance - 40%) - plus HST</i>	\$ 1,020.95	per plot	2025-02-01
Columbarium Niche <i>(inc. Care & Maintenance - 15%) - plus HST</i>	\$ 3,423.44	per niche	2025-02-01
Columbarium Niche - Bottom Row <i>(inc. Care & Maintenance - 15%) - plus HST</i>	\$ 3,081.10	per niche	2025-02-01
Interment Fees			
Adult/Child <i>(over 3' length) - plus HST</i>	\$ 1,123.75	per burial	2025-02-01
Child/Infant <i>(under 3' length) - plus HST</i>	\$ 553.60	per burial	2025-02-01
Winter Interment <i>(Adult) - plus HST</i>	\$ 1,685.33	per burial	2025-02-01
Winter Interment <i>(Child/infant) - plus HST</i>	\$ 765.71	per burial	2025-02-01
Cremation <i>(Ground Interment) - plus HST</i>	\$ 449.25	per burial	2025-02-01
Cremation <i>(Columbarium Interment) - plus HST</i>	\$ 409.61	per burial	2025-02-01
Cremation <i>(Winter Interment) - plus HST</i>	\$ 734.83	per burial	2025-02-01
Cremation <i>(Second Interment in same lot) - plus HST</i>	\$ 213.17	per burial	2025-02-01
Provincial Licensing Fee	as legislated	per burial	2025-02-01
Monuments & Markers			
Foundation Installations			
Up to 32" - plus HST	\$ 716.26	per foundation	2025-02-01
Up to 44" - plus HST	\$ 829.91	per foundation	2025-02-01

Schedule K of Fees and Charges By-Law
Riverside Cemetery Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Up to 56" - plus HST	\$ 1,000.36	per foundation	2025-02-01
Up to 68" - plus HST	\$ 1,170.83	per foundation	2025-02-01
Up to 80" - plus HST	\$ 1,272.99	per foundation	2025-02-01
Up to 90" - plus HST	\$ 1,415.04	per foundation	2025-02-01
Up to 108" - plus HST	\$ 1,670.73	per foundation	2025-02-01
Up to 120" - plus HST	\$ 1,841.20	per foundation	2025-02-01
Care & Maintenance (<i>Up to 52" Foundations</i>) - plus HST	as legislated	per foundation	2025-02-01
Care & Maintenance (<i>Over 52" Foundations</i>) - plus HST	as legislated	per foundation	2025-02-01
Marker Installations			
Up to 175 sq in - plus HST	\$ 162.45	per marker	2025-02-01
Up to 288 sq in - plus HST	\$ 218.95	per marker	2025-02-01
Over 288 sq in - plus HST	\$ 283.43	per marker	2025-02-01
Care & Maintenance (<i>175 sq in and over Markers</i>) - plus HST	as legislated	per marker	2025-02-01

Schedule K of Fees and Charges By-Law
Riverside Cemetery Fees and Charges

	2025	Criteria	Effective Date (YYYY/MM/DD)
Disinterments			
Adult/Child <i>(over 3' length)</i> - plus HST	\$ 2,175.95	per interment	2025-02-01
Child/Infant <i>(under 3' length)</i> - plus HST	\$ 1,291.66	per interment	2025-02-01
Cremated Remains - plus HST	\$ 614.61	per interment	2025-02-01
Columbarium - plus HST	\$ 614.61	per interment	2025-02-01
Other Fees <i>(if applicable)</i>			
Superintendent Fee <i>(Mon-Fri after 3pm)</i> - plus HST	\$ 97.71	per 1/2 hour	2025-02-01
Superintendent Fee <i>(Saturday)</i> - plus HST	\$ 488.57	per interment	2025-02-01
Superintendent Fee <i>(Sunday)</i> - plus HST	\$ 732.86	per interment	2025-02-01
Transfer of Interment Rights - plus HST	\$ 150.00	each	2025-02-01
Replacement Interment Rights Certificate - plus HST	\$ 75.00	each	2025-02-01
Record Update Administration Fee	\$ 40.00	per occurrence	2025-02-01
Researching records	\$ 40.00	per request	2025-02-01